

LINCOLN COUNTY
Public Property Committee
Tuesday August 15th, 2023 5:30 PM

Meeting Location: Room 247 Government Services Center 801 N. Sales St., Merrill, WI 54452
Via Teleconference and In-Person Attendance.

Teleconference Attendance: Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

Meeting ID: <https://meet.google.com/umf-ymyj-ocf>
Conference Call: (US) 1 567-297-2823
Access Code: 359 301 345#

The teleconference cannot start until the host (department head) dials in and enters the host password.

All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting. If "public comment" appears on the agenda, before the meeting is called to order, the clerk will ask teleconference attendees whether any public comment is being offered. When called upon by the clerk or chair, any person offering public comment should state their name and comments.

Agenda

1. Call Meeting to Order
2. Approve Minutes of Previous Meeting: July 18th, 2023
3. Public Comment
4. Review of vouchers
5. Year to date budget report
6. Maintenance Directors report
7. Approval of time sheets and expense report
8. Review Bids for Jail AC #2 RFP and award contract
9. Discussion regarding Tall Pine Garden additional Herb garden.
10. Discussion of the Service Center Boiler project move to 2023.
11. Auction items: none
12. Set next meeting date: August 15th, 2023 – LCSC – 5:00 pm
13. Adjourn

DISTRIBUTION:

Public Property Committee members: Bill Bialecki, Randy Detert, Brian Hafeman, Marty Lemke, Donald Wendorf

Posted on _____ at _____ .m. by _____

While there may be a quorum of the following committees present, no committee business will be conducted at these meeting: Land Services Committee

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Meeting Minutes of
Lincoln County Public Property Committee
Tuesday July 18th, 2023 – 5:00 pm
Lincoln County Service Center
801 N. Sales Street – Room 247/48
Merrill WI, 54452

MEMBERS PRESENT: Bill Bialecki, Randy Detert, Marty Lemke, Donald Wendorf, Brian Hafeman

MEMBERS EXCUSED:

VISITORS: Patrick Gierl, Elizabeth Peronto

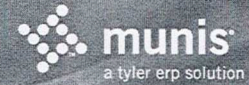
1. **Call Meeting to Order** – Meeting was called to order by chair Bill Bialecki at 5:02 pm.
2. **Approve Minutes of Previous Meeting:** June 20th, 2023 - M/S Lemke/Hafeman to approve as presented. All ayes – motion carried.
3. **Public Comment** – none
4. **Review of vouchers** – Discussed and placed on file
5. **Year to date budget report** – Discussed and placed on file
6. **Maintenance Directors report-** Discussed and placed on file
7. **Approval of time sheets and expense report** – M/S Wendorf/Hafeman to accept as presented. All ayes – motion carried.
8. **Discussion and possible action on the proposed grant for Lincoln County Pollinator Garden (phase two).**
Information was given on the scope of the project. Maintenance Director explained the timeline on the grant proposal and how the approval process would go if the county is awarded the grant. No further action taken at this time.
9. **Auction items:** none
10. **Set next meeting date:** August 15th, 2023 – Lincoln County Service Center – room 247-48 – 5:30 pm
11. **Adjourn** – M/S Lemke/Hafeman to adjourn. All ayes – motion carried. Adjourned at 5:17 pm.

Minutes submitted July 19, 2023
Maintenance Director
Patrick Gierl

VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION	
60 BAUMGART WASTE REMOVAL LLC											
287314		06/30/2023	352983	071323	342587	661.00	07/13/2023	INV	PD	WASTE HAULING	
83 CARQUEST OF MERRILL											
287316		06/30/2023	352985	071323	342594	15.78	07/13/2023	INV	PD	SUPPLIES	
287315		06/30/2023	352984	071323	342594	2.70	07/13/2023	INV	PD	SUPPLIES	
						18.48					
1119 CENTRAL WISC. WHOLESALE AUTO PARTS											
287317		06/30/2023	352986	071323	342595	13.80	07/13/2023	INV	PD	SUPPLIES	
7591 CINTAS											
287318		06/30/2023	352987	071323	342597	222.04	07/13/2023	INV	PD	MATS	
287319		06/30/2023	352988	071323	342597	92.08	07/13/2023	INV	PD	MATS	
287320		06/30/2023	352989	071323	342597	222.04	07/13/2023	INV	PD	MATS	
287321		06/30/2023	352990	071323	342597	92.08	07/13/2023	INV	PD	MATS	
						628.24					
623 CONSTELLATION ENERGY SERVICES											
287510		06/30/2023	353179	071923	12762	4,387.78	07/19/2023	INV	PD	NATURAL GAS SERVICE	
159 ETCO ELECTRIC SUPPLY											
287551		06/30/2023	353220	072023	342759	20.00	07/20/2023	INV	PD	SUPPLIES	
287552		06/30/2023	353221	072023	342759	79.01	07/20/2023	INV	PD	SUPPLIES	
287550		06/30/2023	353219	072023	342759	143.00	07/20/2023	INV	PD	SUPPLIES	
						242.01					
173 FERGUSON ENTERPRISES #331											
287324		06/30/2023	352993	071323	342610	28.44	07/13/2023	INV	PD	SUPPLIES	
287323		06/30/2023	352992	071323	342610	94.58	07/13/2023	INV	PD	SUPPLIES	
287322		06/30/2023	352991	071323	342610	125.00	07/13/2023	INV	PD	MAINT SHOP REMODEL	
						248.02					
4910 FILTRATION SERVICES											
287326		06/30/2023	352995	071323	342611	191.76	07/13/2023	INV	PD	FILERS	
200 GRAINGER INC											
287602		07/20/2023	353271	072023	342764	71.36	07/20/2023	INV	PD	SUPPLIES	
287601		07/20/2023	353270	072023	342764	53.60	07/20/2023	INV	PD	SUPPLIES	
287744		07/27/2023	353413	072723	342834	100.24	07/27/2023	INV	PD	SUPPLIES	
						225.20					
1309 GUSTAVE A. LARSON COMPANY											
287327		06/30/2023	352996	071323	342615	525.23	07/13/2023	INV	PD	SUPPLIES	

LINCOLN COUNTY



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
8970 HAENCO LLC										
287328		06/30/2023	352997	071323	342616	287.01	07/13/2023	INV	PD	SUPPLIES
287330		06/30/2023	352999	071323	342616	359.91	07/13/2023	INV	PD	SUPPLIES
287329		06/30/2023	352998	071323	342616	144.57	07/13/2023	INV	PD	SUPPLIES
287598		07/20/2023	353267	072023	342765	444.37	07/20/2023	INV	PD	SUPPLIES
287597		07/20/2023	353266	072023	342765	420.90	07/20/2023	INV	PD	SUPPLIES
						1,656.76				
1445 HORAK REFRIGERATION INC.										
287325		06/30/2023	352994	071323	342620	239.08	07/13/2023	INV	PD	SERVICE WALK-IN COOLER
287599		07/20/2023	353268	072023	342768	460.18	07/20/2023	INV	PD	SERVICE WALK-IN COOLER
						699.26				
4500 IN THE LITE, LLC										
287745		07/27/2023	353414	072723	342842	4,983.31	07/27/2023	INV	PD	POWER OUTAGE E-PANELS
1510 INTEGRITY FIRE PROTECTION INC.										
287331		06/30/2023	353000	071323	342622	2,420.00	07/13/2023	INV	PD	QTRLY INSPECT SPRINKLER S
800100 KWIK TRIP INC										
287509		06/30/2023	353178	071923	12764	624.64	07/19/2023	INV	PD	FUEL
1563 LA FORCE INC.										
287332		06/30/2023	353001	071323	12733	39.00	07/13/2023	INV	PD	CHANGE KEY
261 LINDER ELECTRIC MOTOR INC										
287333		06/30/2023	353002	071323	342631	348.36	07/13/2023	INV	PD	SUPPLIES
262 LONDERVILLE STEEL										
287600		07/20/2023	353269	072023	342772	95.12	07/20/2023	INV	PD	SUPPLIES
7265 MARATHON PEST CONTROL										
287748		07/27/2023	353417	072723	342853	38.00	07/27/2023	INV	PD	PEST CONTROL
287749		07/27/2023	353418	072723	342853	38.00	07/27/2023	INV	PD	PEST CONTROL
287747		07/27/2023	353416	072723	342853	30.00	07/27/2023	INV	PD	PEST CONTROL
287746		07/27/2023	353415	072723	342853	35.00	07/27/2023	INV	PD	PEST CONTROL
						141.00				
459 MEDFORD COOPERATIVE										
287554		06/30/2023	353223	072023	342773	2.67	07/20/2023	INV	PD	SUPPLIES
287553		06/30/2023	353222	072023	342773	68.38	07/20/2023	INV	PD	SUPPLIES
						71.05				
277 MENARDS										

LINCOLN COUNTY



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION	
287603		07/20/2023	353272	072023	12770	108.35	07/20/2023	INV	PD	SUPPLIES	
287750		07/27/2023	353419	072723	12779	351.31	07/27/2023	INV	PD	MAINT SHOP REMODEL	
						459.66					
216 MERRILL ACE HARDWARE											
287334		06/30/2023	353003	071323	342636	69.70	07/13/2023	INV	PD	SUPPLIES	
287349		06/30/2023	353018	071323	342636	-21.71	07/13/2023	CRM	PD	CREDIT	
287342		06/30/2023	353011	071323	342636	18.10	07/13/2023	INV	PD	SUPPLIES	
287336		06/30/2023	353005	071323	342636	24.51	07/13/2023	INV	PD	SUPPLIES	
287341		06/30/2023	353010	071323	342636	16.50	07/13/2023	INV	PD	SUPPLIES	
287340		06/30/2023	353009	071323	342636	3.25	07/13/2023	INV	PD	SUPPLIES	
287339		06/30/2023	353008	071323	342636	23.53	07/13/2023	INV	PD	SUPPLIES	
287350		06/30/2023	353019	071323	342636	47.50	07/13/2023	INV	PD	SUPPLIES	
287335		06/30/2023	353004	071323	342636	5.40	07/13/2023	INV	PD	SUPPLIES	
287338		06/30/2023	353007	071323	342636	4.69	07/13/2023	INV	PD	SUPPLIES	
287352		06/30/2023	353021	071323	342636	1.39	07/13/2023	INV	PD	SUPPLIES	
287345		06/30/2023	353014	071323	342636	23.11	07/13/2023	INV	PD	SUPPLIES	
287337		06/30/2023	353006	071323	342636	18.10	07/13/2023	INV	PD	SUPPLIES	
287347		06/30/2023	353016	071323	342636	7.49	07/13/2023	INV	PD	SUPPLIES	
287343		06/30/2023	353012	071323	342636	22.05	07/13/2023	INV	PD	SUPPLIES	
287344		06/30/2023	353013	071323	342636	48.99	07/13/2023	INV	PD	SUPPLIES	
287346		06/30/2023	353015	071323	342636	2.71	07/13/2023	INV	PD	SUPPLIES	
287351		06/30/2023	353020	071323	342636	18.10	07/13/2023	INV	PD	SUPPLIES	
287348		06/30/2023	353017	071323	342636	-4.35	07/13/2023	CRM	PD	CREDIT	
						329.06					
400122 MERRILL WATER UTILITY											
287667		06/30/2023	353336	072723	342855	2,487.60	07/27/2023	INV	PD	WATER & SEWER	
310 NAPA AUTO PARTS OF MERRILL											
287357		06/30/2023	353026	071323	342641	1.56	07/13/2023	INV	PD	PARTS	
287354		06/30/2023	353023	071323	342641	54.28	07/13/2023	INV	PD	SUPPLIES	
287355		06/30/2023	353024	071323	342641	85.47	07/13/2023	INV	PD	PARTS	
287356		06/30/2023	353025	071323	342641	81.64	07/13/2023	INV	PD	PARTS	
287358		06/30/2023	353027	071323	342641	6.99	07/13/2023	INV	PD	PARTS	
287353		06/30/2023	353022	071323	342641	235.08	07/13/2023	INV	PD	PARTS	
						465.02					
350 OTIS ELEVATOR COMPANY											
287791		07/28/2023	353460	072823	12803	19,257.60	07/28/2023	INV	PD	ELEVATOR MAINT CONTRACT	
3396 PROULX'S PROFESSIONAL SERVICES											
287360		06/30/2023	353029	071323	342656	112.50	07/13/2023	INV	PD	SERVICE CALL	
287359		06/30/2023	353028	071323	342656	67.50	07/13/2023	INV	PD	REKEY LAUNDRY LOCK	
						180.00					
405 RENT-A-FLASH											
287555		06/30/2023	353224	072023	342786	36.62	07/20/2023	INV	PD	SIGN	

LINCOLN COUNTY



VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
287751		07/27/2023	353420	072723	342863	13.85	07/27/2023	INV	PD	SIGN
2145 SHERWIN WILLIAMS						50.47				
287604		07/20/2023	353273	072023	342790	341.16	07/20/2023	INV	PD	MAINT SHOP REMODEL
4404 TRANE U.S. INC										
287605		07/20/2023	353274	072023	342797	8,000.00	07/20/2023	INV	PD	JAIL UPGRADE
521 WI PUBLIC SERVICE										
287361		06/30/2023	353030	071323	342704	882.49	07/13/2023	INV	PD	UTILITIES
287362		06/30/2023	353031	071323	342704	22,142.57	07/13/2023	INV	PD	UTILITIES
287556		06/30/2023	353225	072023	342808	103.89	07/20/2023	INV	PD	UTILITIES
1028 AUGUST WINTER & SONS, INC						23,128.95				
287752		07/27/2023	353421	072723	342885	4,567.77	07/27/2023	INV	PD	MAINT SHOP REMODEL
287753		07/27/2023	353422	072723	342885	1,538.68	07/27/2023	INV	PD	HVAC SYSTEM SERVICE CALL
						6,106.45				
79 INVOICES						79,025.99				

** END OF REPORT - Generated by Deana Jankowsky **

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
26 MAINTENANCE DEPARTMENT							
0040 56 ADDITION							
10264051 541010 WATER SEWAGE FIRE	3,400	3,400	1,933.48	.00	.00	1,466.52	56.9%
10264051 543000 56 ADDITION REP AN	20,000	20,000	14,413.57	5,306.89	.00	5,586.43	72.1%
10264051 551000 56 ADDITION INSURA	5,000	5,000	.00	.00	.00	5,000.00	.0%
10264051 560000 CLEANING SUPPLIES	5,000	5,000	3,692.71	420.90	.00	1,307.29	73.9%
10264051 562002 ELECTRICITY	63,000	63,000	20,006.54	.00	.00	42,993.46	31.8%
10264051 562003 GAS	14,000	14,000	4,836.88	.00	.00	9,163.12	34.5%
TOTAL 56 ADDITION	110,400	110,400	44,883.18	5,727.79	.00	65,516.82	40.7%
0043 COURTHOUSE							
10264351 541000 COURTHOUSE FUEL	10,000	10,000	5,293.38	.00	.00	4,706.62	52.9%
10264351 541010 WATER SEWER FIRE	4,000	4,000	677.13	.00	.00	3,322.87	16.9%
10264351 543000 COURTHOUSE REPAIR	15,000	15,000	11,571.04	.00	.00	3,428.96	77.1%
10264351 560000 COURTHOUSE SUPPLIE	5,000	5,000	2,155.60	.00	.00	2,844.40	43.1%
10264351 562002 ELECTRIC	20,000	20,000	8,701.45	.00	.00	11,298.55	43.5%
10264357 583001 COURTHOUSE CIP	60,000	60,000	.00	.00	.00	60,000.00	.0%
TOTAL COURTHOUSE	114,000	114,000	28,398.60	.00	.00	85,601.40	24.9%
0045 MAINT SHOP NORTH							
10264551 543000 MAINT SHOP NORTH R	1,500	1,500	684.73	.00	.00	815.27	45.6%
10264551 560000 NORTH SHOP SUPPLIE	500	500	.00	.00	.00	500.00	.0%
10264551 562003 MAINT SHOP NORTH G	1,000	1,000	695.39	.00	.00	304.61	69.5%
10264551 571000 NORTH SHOP SUPPY-	300	300	.00	.00	.00	300.00	.0%
TOTAL MAINT SHOP NORTH	3,300	3,300	1,380.12	.00	.00	1,919.88	41.8%
0048 GENERAL MAINTENANCE							
10264851 511000 GENERAL MAINTENANC	522,342	522,342	286,512.33	39,810.79	.00	235,829.67	54.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10264851	520000	GENERAL MAINTENANC	306,141	306,141	147,380.40	20,894.87	.00	158,760.60	48.1%
10264851	530000	PROFESSIONAL SERVI	10,000	10,000	.00	.00	.00	10,000.00	.0%
10264851	532000	GEN MAINT CONTRACT	65,000	65,000	75,876.91	9,769.80	.00	-10,876.91	116.7%
10264851	532302	GENERAL- RECYCLE	13,000	13,000	3,431.50	.00	.00	9,568.50	26.4%
10264851	542020	SNOW REMOVAL	6,000	6,000	8,320.85	.00	.00	-2,320.85	138.7%
10264851	543001	VEHICLE REPAIR AND	4,000	4,000	2,264.84	.00	.00	1,735.16	56.6%
10264851	543002	GENERAL MAINT BLDG	5,000	5,000	1,424.42	.00	.00	3,575.58	28.5%
10264851	543004	MACHINARY REPAIR	6,000	6,000	6,394.24	95.12	.00	-394.24	106.6%
10264851	543005	GEN MAINT - HWY AN	5,000	5,000	1,444.30	.00	.00	3,555.70	28.9%
10264851	552001	TELEPHONE	5,000	5,000	3,283.57	460.12	.00	1,716.43	65.7%
10264851	553000	ADVERTISING	2,000	2,000	.00	.00	.00	2,000.00	.0%
10264851	554001	PRINTING ALLOCATIO	500	500	75.24	10.67	.00	424.76	15.0%
10264851	555000	GENERAL MAINT TRAV	2,000	2,000	817.81	.00	.00	1,182.19	40.9%
10264851	560000	GEN MAINT SUPPLIES	3,500	3,500	687.77	.00	.00	2,812.23	19.7%
10264851	560002	UNIFORMS	500	500	177.00	.00	.00	323.00	35.4%
10264851	561005	OFFICE, FURNITURE	7,000	7,000	7,240.21	.00	.00	-240.21	103.4%
10264851	562001	GENERAL MAINTENANC	8,000	8,000	6,253.51	.00	.00	1,746.49	78.2%
10264851	565002	TOOL/EQUIP EXPENDI	6,000	6,000	7,720.76	.00	.00	-1,720.76	128.7%
TOTAL GENERAL MAINTENANCE			976,983	976,983	559,305.66	71,041.37	.00	417,677.34	57.2%
0052 SAFETY BUILDING									
10265251	541000	SAFETY BLDG ELECTR	70,000	70,000	33,758.10	.00	.00	36,241.90	48.2%
10265251	541010	WATER SEWER FIRE	40,000	40,000	8,098.06	.00	.00	31,901.94	20.2%
10265251	543000	SAFETY BUILDING RE	30,000	30,000	22,068.88	1,998.86	.00	7,931.12	73.6%
10265251	543006	SAFETY BLDG NON-JA	2,000	2,000	.00	.00	.00	2,000.00	.0%
10265251	543007	SAFETY BUILDING JA	10,000	10,000	2,399.96	1,220.17	.00	7,600.04	24.0%
10265251	560000	SAFETY BUILDING SU	5,500	5,500	3,042.48	444.37	.00	2,457.52	55.3%
10265251	562003	GAS	30,000	30,000	17,303.80	.00	.00	12,696.20	57.7%
10265257	583001	SAFETY BUILDING CI	172,500	172,500	16,000.00	8,000.00	.00	156,500.00	9.3%
TOTAL SAFETY BUILDING			360,000	360,000	102,671.28	11,663.40	.00	257,328.72	28.5%
0095 GOVERNMENT SERVICE CNTR									
10269551	541010	WATER SEWER FIRE	4,000	4,000	2,038.26	.00	.00	1,961.74	51.0%
10269551	543000	GOV SERV CNTR REPA	25,000	25,000	21,271.24	.00	.00	3,728.76	85.1%
10269551	560000	GOV SERV CNTR SUPP	5,000	5,000	3,947.17	.00	.00	1,052.83	78.9%
10269551	562002	ELECTRIC	45,000	45,000	20,140.01	.00	.00	24,859.99	44.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10269551 562003 GAS	7,000	7,000	3,506.26	.00	.00	3,493.74	50.1%
TOTAL GOVERNMENT SERVICE CNTR	86,000	86,000	50,902.94	.00	.00	35,097.06	59.2%
0167 MAINTENANCE SHOP							
10266751 532302 MAINT SHOP RECYCLE	1,500	1,500	.00	.00	.00	1,500.00	.0%
10266751 541010 MAINT SHOP WATER S	1,000	1,000	657.76	.00	.00	342.24	65.8%
10266751 543000 MAINT SHOP REPAIR	5,000	5,000	5,927.76	.00	.00	-927.76	118.6%
10266751 543004 MAINT SHOP EQUIP R	2,500	2,500	97.45	.00	.00	2,402.55	3.9%
10266751 560000 MAINT SHOP SUPPLIE	2,500	2,500	692.21	.00	.00	1,807.79	27.7%
10266751 560003 MAINT SHOP HARD LI	1,500	1,500	404.07	.00	.00	1,095.93	26.9%
10266751 562002 MAINT SHOP ELECTRI	2,500	2,500	1,629.35	.00	.00	870.65	65.2%
10266751 562003 MAINT SHOP NATURAL	5,000	5,000	2,236.02	.00	.00	2,763.98	44.7%
10266751 565002 MAINT SHOP SMALL T	1,000	1,000	.00	.00	.00	1,000.00	.0%
10266751 571000 MAINT SHOP SUPP-DI	1,000	1,000	1,130.47	.00	.00	-130.47	113.0%
10266757 583001 MAINT SHOP CIP	0	0	42,136.55	7,703.83	.00	-42,136.55	100.0%
TOTAL MAINTENANCE SHOP	23,500	23,500	54,911.64	7,703.83	.00	-31,411.64	233.7%
0283 PINE CREST NURSING FACILITY							
10268351 532000 PC CONTRACTED SERV	30,000	30,000	10,114.63	.00	.00	19,885.37	33.7%
10268351 532301 PC SNOW REMOVAL	20,000	20,000	1,411.92	.00	.00	18,588.08	7.1%
10268351 543000 PC REPAIR AND MAIN	45,000	45,000	31,417.21	5,402.04	.00	13,582.79	69.8%
10268351 543004 PC EQUIPMENT REPAI	15,000	15,000	7,444.91	.00	.00	7,555.09	49.6%
10268351 555000 PC TRAVEL TRAINING	2,000	2,000	23.84	.00	.00	1,976.16	1.2%
10268351 560000 PC CLEANING SUPPLI	6,000	6,000	55.99	.00	.00	5,944.01	.9%
10268351 560003 PC HARD LINE SUPPL	4,000	4,000	1,016.14	3.76	.00	2,983.86	25.4%
10268351 562002 PC ELECTRICITY	0	0	17,516.34	.00	.00	-17,516.34	100.0%
10268351 562003 PC GAS	0	0	37,582.88	.00	.00	-37,582.88	100.0%
10268351 565002 PC TOOL/EQUIP EXPE	2,500	2,500	657.15	.00	.00	1,842.85	26.3%
10268351 571000 PC SUPPLIES-DISPOS	2,000	2,000	1,483.67	.00	.00	516.33	74.2%
TOTAL PINE CREST NURSING FACILITY	126,500	126,500	108,724.68	5,405.80	.00	17,775.32	85.9%
TOTAL MAINTENANCE DEPARTMENT	1,800,683	1,800,683	951,178.10	101,542.19	.00	849,504.90	52.8%
TOTAL EXPENSES	1,800,683	1,800,683	951,178.10	101,542.19	.00	849,504.90	
GRAND TOTAL	1,800,683	1,800,683	951,178.10	101,542.19	.00	849,504.90	52.8%

** END OF REPORT - Generated by Deana Jankowsky **

Maintenance Directors Report
Through August 8, 2023

7-10-23 Maintenance staff meeting
7-11-23 Dementia wing door project meeting at Pine Crest
7-12-23 Meeting with Trane on Pine Crest Tending of AHU-A & B
7-17-23 Maintenance staff meeting
Meeting with Rib Mountain glass regarding east door of the maintenance shop
Deliver Hwy lift to United Rental for maintenance work and certification
7-18-23 Attend Public Property meeting
7-19-23 Meeting with McCotter Energy on warranty work and new boiler discussion.
7-20-23 Meeting with Block Iron on the Dementia wing door project
7-24-23 Maintenance staff meeting
7-25-23 Meeting with McCoy Construction Inc. on loader scheduled maintenance.
7-26-23 Meeting regarding Pine Crest Property Line clarification
7-27-23 Jail AC#2 RFP site visit
8-1-23 Jain BacNet Hardware update submittal review with Trane – on site
Trane work on AHU-1 & 2 at Pine Crest – balance issues
8-4-23 Attend the Finance meeting – request to move Service Center Boiler project up to 2023
8-7-23 Maintenance staff meeting
Visit Mid-State campus for Fall semester start
8-8-23 Meeting with Corp Council on Community Garden project.

Current work order level status.

Open planned maintenance work orders	102
Open work orders Maintenance not Pine Crest	53
Open work orders (Pine Crest)	89
Total open work orders	142

The following are projects we have or are currently working on:

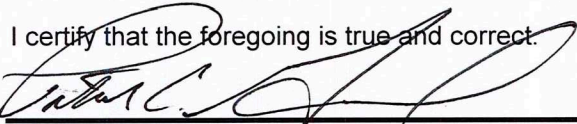
Courthouse Flat roof – scheduled for fall
Courthouse Clock face restoration – project to begin late summer
Software/hardware update on Trane system at Jail for October.
Jail AC-2 RFP out for bids
New maintenance shop work continues

Patrick Gierl
Maintenance Director
Report prepared 08/08/2023

Lincoln County Employee Timesheet

Name: Patrick Gierl		Department: MAINTENANCE					Pay Period:								
Employee Number: 502															
Representative Status: Nonrepresented															
FLSA Status: Exempt															
							From: 7/24/2023		To: 8/6/2023						
7/24	7/25	7/26	7/27	7/28	7/29	7/30	7/31	8/1	8/2	8/3	8/4	8/5	8/6	FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category
9.5	8.5	9.5	8.5	10			9.5	8.5	10	9.5	6.5			90	Regular: MAINTENANCE
														0	Vacation:
														0	Holiday:
														0	Paid Sick Allowance:
														0	Paid Funeral Leave:
														0	Worker's Compensation:
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID
														0	
														0	
9.5	8.5	9.5	8.5	10	0	0	9.5	8.5	10	9.5	6.5	0	0	90	TOTAL HOURS REPORTED

I certify that the foregoing is true and correct.



Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____

GRANT NAME/PROJECT: _____

GRANT NAME/PROJECT: _____

GRANT NAME/PROJECT: _____

GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Patrick Gierl		Department: MAINTENANCE				Pay Period:										
Employee Number: 502																
Representative Status: Nonrepresented																
FLSA Status: Exempt						From: 7/10/2023		To: 7/23/2023								
7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23		FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
7.5	10	10	8.5	0			8	11.5	10	8	9			82.5	Regular: MAINTENANCE	
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
7.5	10	10	8.5	0	0	0	8	11.5	10	8	9	0	0	82.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____