



Becky S. Byer

Register in Probate
Clerk of Juvenile Court
Phone 715/536-0342
E-mail becky.byer@wicourts.gov

Sherrie Zortman

Deputy
Phone 715/536-0378
E-mail sherrie.zortman@wicourts.gov

Lincoln County Courthouse
1110 E. Main Street, Merrill, WI 54452

STEPPARENT ADOPTION GUIDELINES

NOTE: This guideline, consisting of one type-written page, is provided only as a public service and is not meant to be legal advice. The Register in Probate's office cannot give legal advice; please contact an attorney if you have legal questions.

TO START A STEPPARENT ADOPTION ACTION:

Complete and file the original of the following:

Petition for Adoption – JC-1645

Order for Hearing and Screening (Stepparent Adoption) – JC-1643

Consent to Adoption – JC - 1646

Once you have the forms completed, please file them with the Register in Probate's Office. A Judge will then be assigned and hearing scheduled. You will be responsible for providing all interested persons with a copy of the filed documents.

Once a hearing has been scheduled for the adoption, please be sure to provide the Lincoln County Department of Social Services with a copy of the Order for Hearing so that they can set up a time to conduct the screening before the scheduled court date.

You must also complete and bring with you to the hearing the following:

Order for Adoption – Child/Adult – JC – 1647

Report of Adoption – DPH 5022

A personal check or money order payable to *State of Wis. Vital Records* in the amount of \$40 to file the Report of Adoption and receive one certified copy of the new birth certificate. If you want to get additional copies of the new birth certificate include \$3 for each additional copy.

All of the forms referenced in this *Guideline* can be found on the Wisconsin Court System Website: www.wicourts.gov The Register in Probate DOES NOT provide forms to the public.