

INSTRUCTIONS FOR OBTAINING A COURT APPOINTED ATTORNEY

IN A CHAPTER 48 CASE (CHIPS PARENTS)

Complete the first two pages of this packet and have your signature witnessed by a notary. If you do not receive aid from any programs identified in Section 1, be sure to complete both pages one and two. Return the *Petition for Appointment of Counsel and Affidavit of Indigency* to the **Juvenile Clerk's Office**. Your petition will be routed to the assigned Judge for review.

If your *Petition for Appointment of Counsel and Affidavit of Indigency* are approved, an *Order* will be prepared by the Juvenile Clerk. You will be mailed a copy of the *Agreement and Order Regarding Counsel*. Take these documents with you when seeking an attorney. A list of attorneys will be provided to you. Once you have found an attorney and he or she has signed the *Agreement*, you will need to make arrangements with the **Juvenile Clerk** for repayment of the attorney fees. Upon completion, the *Agreement and Order* will be routed to the Judge for signature. The attorney may commence services at that time.

*****WHEN COMPLETED, RETURN TO JUVENILE CLERK*****