

SOCIAL SERVICES COMMITTEE

Monday June 5, 2023 at 4:00p.m.

Meeting Location: Room 156 Services Center 801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Laurie Thiel, Greta Rusch, Jim Meunier, Marty Lemke, Elizabeth McCrank

MEMBERS EXCUSED: None

DEPARTMENT HEADS PRESENT: Jessi Rumsey, Renee Krueger (partial meeting)

VISITORS IN PERON: none

VIRTUAL ATTENDANCE: Renee Krueger (partial meeting)

MINUTES

1. **Call Meeting to Order** by Chair Thiel at 4:00pm
2. **Approval of May 8, 2023 Minutes:** M/S Rusch/McCrank to approve minutes – carried
3. **Service Recognitions**
 - a. Jamie Taylor - 15 years
 - b. Garrett Dinges - 25 years
 - c. Tracey Schroder - 30 years

The committee discussed employees' roles within the department, the importance and value their longevity brings to their departments, and thanked staff for their service.
4. **Financial Report:**
 - a. **2022 Budget Modifications**
 - i. **Social Services** - M/S McCrank/Rusch to approve budget modifications - carried
 - ii. **Child Support** - M/S McCrank/Meunier to approve budget modifications - carried
 - b. **YTD 2023:** Rumsey noted not many items of significance to report at this time other than 85.21 expenses are rising rapidly and all data items will be reviewed in the upcoming month to determine how many are using and the purposes, as well as any strategies to reduce the expenses to sustain the available funds for services through the end of the year. Additionally, it was reported that the department anticipates one of the high cost placements to be changing which should result in less being paid out for out-of-home placements. Report placed on file
 - c. **Sign Preliminary 2024 Budget Proposal (approved at May 8, 2023 meeting)** - signed by all members.
5. **Directors Report:** The Committee discussed various items on the written report. Report placed on file.
6. **Approve Director Timesheets and Expense sheet:** M/S Lemke/Meunier to approve the timesheets and expense sheet - carried.
7. **Request for Approval for Van to go to Auction:** M/S Lemke/McCrank for the van to go to auction after the recall has been addressed – motion carried
8. **Policy & Resolutions – none**
9. **Motion to go into closed session:** M/S Lemke/McCrank to move into closed session regarding temporary reduction of work hours to include Jessi Rumsey and Renee Krueger. Motion carried. Discussion of an oversight that there are two (rather than one) items for closed session – M/S Rusch/McCrank to move into closed session regarding temporary reduction of work hours and director recruitment to include Jessi Rumsey and Renee Krueger. Motion carried. Move to closed session.
10. **Convene into Closed Session:**
 - a. Pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility to wit: *Temporary reduction of hours – social worker*

- b. Pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility to wit: Employee leave without pay – *Director Recruitment*

11. **Reconvene to open session:** M/S Rusch/Meunier to move to open session. Motion carried – move to open session

12. **Take any necessary action on the closed session items:**

- a. M/S. Lemke/Thiel based on extenuating circumstances to approve a temporary reduction in work hours for social work position. To be reviewed in 6 months.

Motion carried

- b. M/S McCrank/Lemke to move forward with an initial internal recruitment for the Social Services Director position pending approval of the amended job description by the Administrative and Legislative Committee, to be followed by a general recruitment if the internal process does not give a satisfactory result. Motion carried.

14. **Future Agenda Items:** Director Position Recruitment

15. **Next Meeting Date(s)- July 10, 2023, 4:00 p.m. Service Center, Room 156**

16. **Meeting adjourned** at 4:58 pm

Minutes Prepared by Jessi Rumsey