

SOCIAL SERVICES COMMITTEE

Monday August 14, 2023 at 3:30 p.m.

Meeting Location: Room 156 Services Center 801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Laurie Thiel, Greta Rusch, Jim Meunier, Marty Lemke, Elizabeth McCrank

MEMBERS EXCUSED: None

DEPARTMENT HEADS PRESENT: Jessi Rumsey, Renee Krueger

VISITORS IN PERON: Chief Deputy Tyler Iverson, Robert Erdman

VIRTUAL ATTENDANCE: none

MINUTES

1. **Call Meeting to Order** - Meeting called to order at 3:32 pm
2. **Motion to go into closed session** -
 - a. M/S McCrank/Rusch to go into closed session to include Chief Deputy Iverson and Administrative Coordinator Krueger. Roll call vote. All Ayes. Move to closed session pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility to wit: *Interviews for Social Services Director Position*
3. **Closed Session:**
 - a. Pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility to wit: *Interviews for Social Services Director Position*
 - b. M/S McCrank/Rusch to go to second item of closed session to include Interim Director Rumsey and Administrative Krueger Roll call vote. All Ayes. (Iverson left/Rumsey entered).
Pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility; and (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) Applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations to wit: *Employee leave without pay request for Social Services employee*
4. **Reconvene into open session** - M/S Lemke/ McCrank to go into open session. Roll call vote. All ayes. Move to open session.
5. **Take any necessary action on the closed session items:**
 - a. M/S Lemke/Meunier to allow the Administrative Coordinator to offer the Social Services Director position to Jessi Rumsey and negotiate the salary and bonuses on behalf of the Social Services Committee. Roll call vote. All ayes – carried.
 - b. M/S Rusch/Lemke to grant employee request for time off without pay. Roll call vote. All ayes – carried.
6. **Approval of July 10, 2023 Minutes** – M/S Rusch/Meunier to approve minutes - carried

7. **Financial Report**
 - a. **2023 YTD** - Rumsey noted no significant changes to report at this time. Report placed on file.
8. **Directors Report** - Report placed on file.
9. **Request to approve out of state travel for National DEC Conference** - Rumsey reported that the Child Advocacy Center local chapter has agreed to reimburse the cost of the registration, flight, hotel and airport parking fees upon completion of the conference. M/S McCrank/Meunier to approve - carried.
10. **Award RFP for Kayak project** - Discussion on two written proposals received (EZ Dock and Boardsafe). M/S Rusch/Lemke to award EZ Dock the RFP for the kayak lift project, not to exceed funds available.
11. **Update on Status of Lift Van** - Rumsey provided status of the lift van that the recall work had not been addressed as early as anticipated due to some mechanical issues that the maintenance department was able to resolve. The recall work will be scheduled and upon completion, the van will be listed for auction per previous committee approval. An update will be provided again next month.
12. **Approve Director Timesheets for 6/26/23-8/6/23 & Expense Report** - M/S Lemke/Meunier to approve - carried.
13. **Policy & Resolutions** - none
14. **Future Agenda Items** - Update on the Status of the Lift Van, Presentation from social worker on National DEC conference, Discussion regarding Solicitation of Donations and/or Donation Drives for foster children/foster homes/relative caregivers, a request by Elizabeth McCrank to go into closed session for a point of information request on a confidential matter that has come to her attention.
15. **Next Meeting Date(s)** - September 11, 2023 - 4:00 p.m. Service Center Room 248 **Please note that future meetings are being moved to Room 248**
16. **Adjourn** - M/S McCrank/Lemke to adjourn. All ayes - carried.

Minutes Prepared by Jessi Rumsey