

LINCOLN COUNTY
SOCIAL SERVICES COMMITTEE
AGENDA

Monday July 10, 2023 at 4:00p.m

Meeting Location: Room 156 Services Center 801 N. Sales St., Merrill, WI 54452

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting prior to the start time indicated above using the following number or address:

Meeting ID: <https://meet.google.com/mpn-uyvn-rme>
Phone Numbers: (US)+1 401-830-3426 PIN: 356 656 891#

The teleconference cannot start until the host (county clerk) dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

Attendance Policy: All public participants' phones, microphones and chat dialog boxes must be muted or disabled during the meeting.

AGENDA

1. Call Meeting to Order
2. Approval of June 5, 2023 Minutes
3. Financial Report
 - a. 2023 YTD
4. Directors Report
5. Approve Director Timesheets for 5/29/23-6/25/23
6. Policy & Resolutions - none 7. Motion to go into closed session 8. Convene into Closed Session:
 - a. Pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility to wit: Director Recruitment
9. Reconvene into open session
10. Take any necessary action on the closed session items
11. Future Agenda Items -
12. Next Meeting Date(s)- August 14, 2023 – 4:00 p.m. Service Center Room 156
13. Adjourn

DISTRIBUTION:

Committee Members – Laurie Thiel (Chair), Jim Meunier, Marty Lemke, Greta Rusch, Elizabeth McCrank, Administrative Coordinator, Other County Board Supervisors, Department Heads, and Local Media

Posted on _____ at _____ .m. by _____

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715.539.1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(c).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

SOCIAL SERVICES COMMITTEE

Monday June 5, 2023 at 4:00p.m.

Meeting Location: Room 156 Services Center 801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Laurie Thiel, Greta Rusch, Jim Meunier, Marty Lemke, Elizabeth McCrank

MEMBERS EXCUSED: None

DEPARTMENT HEADS PRESENT: Jessi Rumsey, Renee Krueger (partial meeting)

VISITORS IN PERON: none

VIRTUAL ATTENDANCE: Renee Krueger (partial meeting)

MINUTES

1. **Call Meeting to Order** by Chair Thiel at 4:00pm
2. **Approval of May 8, 2023 Minutes:** M/S Rusch/McCrank to approve minutes – carried
3. **Service Recognitions**
 - a. Jamie Taylor - 15 years
 - b. Garrett Dinges - 25 years
 - c. Tracey Schroder - 30 years

The committee discussed employees' roles within the department, the importance and value their longevity brings to their departments, and thanked staff for their service.
4. **Financial Report:**
 - a. **2022 Budget Modifications**
 - i. **Social Services** - M/S McCrank/Rusch to approve budget modifications - carried
 - ii. **Child Support** - M/S McCrank/Meunier to approve budget modifications - carried
 - b. **YTD 2023:** Rumsey noted not many items of significance to report at this time other than 85.21 expenses are rising rapidly and all data items will be reviewed in the upcoming month to determine how many are using and the purposes, as well as any strategies to reduce the expenses to sustain the available funds for services through the end of the year. Additionally, it was reported that the department anticipates one of the high cost placements to be changing which should result in less being paid out for out-of-home placements. Report placed on file
 - c. **Sign Preliminary 2024 Budget Proposal (approved at May 8, 2023 meeting)** - signed by all members.
5. **Directors Report:** The Committee discussed various items on the written report. Report placed on file.
6. **Approve Director Timesheets and Expense sheet:** M/S Lemke/Meunier to approve the timesheets and expense sheet - carried.
7. **Request for Approval for Van to go to Auction:** M/S Lemke/McCrank for the van to go to auction after the recall has been addressed – motion carried
8. **Policy & Resolutions – none**
9. **Motion to go into closed session:** M/S Lemke/McCrank to move into closed session regarding temporary reduction of work hours to include Jessi Rumsey and Renee Krueger. Motion carried. Discussion of an oversight that there are two (rather than one) items for closed session – M/S Rusch/McCrank to move into closed session regarding temporary reduction of work hours and director recruitment to include Jessi Rumsey and Renee Krueger. Motion carried. Move to closed session.
10. **Convene into Closed Session:**
 - a. Pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility to wit: *Temporary reduction of hours – social worker*

- b. Pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility to wit: Employee leave without pay – *Director Recruitment*

11. **Reconvene to open session:** M/S Rusch/Meunier to move to open session. Motion carried – move to open session

12. **Take any necessary action on the closed session items:**

- a. M/S. Lemke/Thiel based on extenuating circumstances to approve a temporary reduction in work hours for social work position. To be reviewed in 6 months. Motion carried

- b. M/S McCrank/Lemke to move forward with an initial internal recruitment for the Social Services Director position pending approval of the amended job description by the Administrative and Legislative Committee, to be followed by a general recruitment if the internal process does not give a satisfactory result. Motion carried.

14. **Future Agenda Items:** Director Position Recruitment

15. **Next Meeting Date(s)- July 10, 2023, 4:00 p.m. Service Center, Room 156**

16. **Meeting adjourned** at 4:58 pm

Minutes Prepared by Jessi Rumsey

**LINCOLN COUNTY
SOCIAL SERVICES COMMITTEE
PUBLIC HEARING MINUTES**

Lincoln County Service Center, 801 N. Sales St, Rm 156, Merrill, WI 54452

MEETING MINUTES

Meeting Date	Monday, June 5, 2023
Meeting Time	3:15 p.m. – Medical Transportation Program 3:30 p.m. – Lincoln County Social Services
In Person Committee Members	Marty Lemke
Committee Members Absent	Laurie Thiel, Greta Rusch, Jim Meunier, Elizabeth McCrank (excused)
In Person Guests	Jessi Rumsey
Agenda Items	Actions
1. Call Meeting to Order	At 3:15pm
2. General Overview and Services of the 85.21 program	
3. Public Input	No public in attendance
4. General Overview of Social Services Budget for 2023	
5. Public Input	None
6. Adjourn	At 3:45pm

Minutes prepared by Jessi Rumsey

YEAR-TO-DATE BUDGET
CHILD SUPPORT

FOR 2023 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0010 GENERAL FUND							
10600054 435600 10003 HUMAN SERVICE	-265,273	-265,273	-98,490.34	-1,979.00	.00	-166,782.66	37.1%*
10600054 466001 HUMAN SERVICE (BLO	-2,200	-2,200	-415.45	-19.64	.00	-1,784.55	18.9%*
10600054 466003 HUMAN SERVICE (OTH	-3,400	-3,400	-2,316.11	-316.68	.00	-1,083.89	68.1%*
10600054 511000 10003 CHILD SUPPORT	185,462	185,462	87,105.97	18,993.75	.00	98,356.03	47.0%
10600054 520000 10003 CHILD SUPPORT	81,854	81,854	36,124.88	6,662.85	.00	45,729.12	44.1%
10600054 531010 10003 CHILD SUPPORT	500	500	.00	.00	.00	500.00	.0%
10600054 532270 10003 BLOOD TESTS	2,100	2,100	462.00	.00	.00	1,638.00	22.0%
10600054 532280 10003 INVESTIGATION	5,800	5,800	3,001.05	421.60	.00	2,798.95	51.7%
10600054 544000 10003 RENTALS	8,000	8,000	1,023.00	.00	.00	6,977.00	12.8%
10600054 551000 10003 INSURANCE	2,000	2,000	.00	.00	.00	2,000.00	.0%
10600054 552001 10003 TELEPHONE	1,400	1,400	829.90	148.03	.00	570.10	59.3%
10600054 554001 10003 PRINTING ALLO	1,900	1,900	290.05	.00	.00	1,609.95	15.3%
10600054 555000 10003 TRAVEL TRAINI	1,400	1,400	1,058.66	.00	.00	341.34	75.6%
10600054 560000 10003 SUPPLIES	2,000	2,000	559.93	57.13	.00	1,440.07	28.0%
10600054 561100 10003 NIVD - POSTAG	75	75	15.47	.00	.00	59.53	20.6%
10600054 561101 10003 POSTAGE	4,500	4,500	1,788.83	.00	.00	2,711.17	39.8%
10600054 570000 10003 CHILD SUPPORT	3,400	3,400	2,391.21	146.61	.00	1,008.79	70.3%
10600054 571000 10003 NIVD -MISCELL	0	0	53.65	.00	.00	-53.65	100.0%*
10600060 411100 GENERAL PROPERTY T	-29,518	-29,518	-29,518.00	.00	.00	.00	100.0%
TOTAL GENERAL FUND	0	0	3,964.70	24,114.65	.00	-3,964.70	100.0%
TOTAL REVENUES	-300,391	-300,391	-130,739.90	-2,315.32	.00	-169,651.10	
TOTAL EXPENSES	300,391	300,391	134,704.60	26,429.97	.00	165,686.40	
GRAND TOTAL	0	0	3,964.70	24,114.65	.00	-3,964.70	100.0%

** END OF REPORT - Generated by Sarah Brandner **

YEAR-TO-DATE BUDGET
SOCIAL SERVICES

FOR 2023 06

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0024 SOCIAL SERVICES FUND							
24000049 492000 TRANSFERS FROM OTH	-500,000	-500,000	.00	.00	.00	-500,000.00	.0%*
24000054 435600 HUMAN SERV-CTY BAS	-563,524	-563,524	-243,972.46	.00	.00	-319,551.54	43.3%*
24000054 435601 PRIOR PERIOD REVEN	0	0	-6,850.16	.00	.00	6,850.16	100.0%
24000060 411100 SOCIAL SERVICES TA	-777,257	-777,257	-777,257.00	.00	.00	.00	100.0%
24008554 432500 10632 TARGETED SAFE	-35,900	-35,900	-42,450.81	.00	.00	6,550.81	118.2%
24008554 511000 10632 TARGETED SAFE	21,400	21,400	29,677.40	.00	.00	-8,277.40	138.7%*
24008554 520000 10632 TARGETED SAFE	9,800	9,800	7,452.64	.00	.00	2,347.36	76.0%
24008554 555000 10632 TARGETED SAFE	700	700	884.27	.00	.00	-184.27	126.3%*
24008554 570000 10632 TARGETED SAFE	4,000	4,000	3,521.16	881.67	.00	478.84	88.0%
24008654 511000 10632 TARGETED SAFE	2,116	2,116	3,257.24	.00	.00	-1,141.24	153.9%*
24008654 520000 10632 TARGETED SAFE	969	969	817.95	.00	.00	151.05	84.4%
24008654 555000 10632 TARGETED SAFE	69	69	97.04	.00	.00	-28.04	140.6%*
24008654 570000 10632 TARGETED SAFE	396	396	386.44	96.77	.00	9.56	97.6%
24018154 435600 0-3 REVENUE	0	0	-160.00	.00	.00	160.00	100.0%
24019854 474000 DOT PINECREST MATC	-800	-800	.00	.00	.00	-800.00	.0%*
24021754 435600 10038 STATE DOT GRA	-89,251	-89,251	-89,036.00	.00	.00	-215.00	99.8%*
24021754 553000 10038 DOT ADVERTISI	300	300	147.00	.00	.00	153.00	49.0%
24021754 554001 10038 DOT PRINTING	200	200	104.00	6.10	.00	96.00	52.0%
24021754 561100 10038 DOT OFFICE SU	400	400	.00	.00	.00	400.00	.0%
24021754 571001 10038 DOT PROGRAM E	84,351	84,351	34,003.44	3,005.18	.00	50,347.56	40.3%
24021754 595000 10038 DOT PINECREST	4,000	4,000	335.23	.00	.00	3,664.77	8.4%
24021954 571001 10038 COUNTY DOT PR	17,850	17,850	17,812.63	.00	.00	37.37	99.8%
24440254 511000 10300 SUPPORT/OVERH	201,957	201,957	65,105.72	.00	.00	136,851.28	32.2%
24440254 511001 BOARD PER DIEM	3,000	3,000	760.06	299.08	.00	2,239.94	25.3%
24440254 520000 SUPPORT/OVERHEAD E	230	230	45.56	16.08	.00	184.44	19.8%
24440254 520000 10300 SUPPORT/OVERH	73,934	73,934	30,792.33	.00	.00	43,141.67	41.6%
24440254 554001 10300 PRINTING ALLO	1,500	1,500	262.05	41.90	.00	1,237.95	17.5%
24440254 570000 10300 SUPPORT/OVERH	-628,964	-628,964	-300,340.20	1,320.07	.00	-328,623.80	47.8%*
24440354 435600 10076 IMAA REVENUE	-544,631	-544,631	-294,767.00	.00	.00	-249,864.00	54.1%*
24440354 511000 10076 INC MAINT SAL	307,602	307,602	112,585.89	.00	.00	195,016.11	36.6%
24440354 520000 10076 INC MAINT EMP	203,697	203,697	79,111.98	.00	.00	124,585.02	38.8%
24440354 554001 10076 PRINTING ALLO	500	500	106.68	16.88	.00	393.32	21.3%
24440354 570000 10076 INC MAINT UNC	241,000	241,000	103,518.39	25.98	.00	137,481.61	43.0%
24442254 432500 18326 DREAM UP FEDE	0	0	-75,000.01	.00	.00	75,000.01	100.0%
24442254 435600 10851 CHILD CARE ST	-154,734	-154,734	-71,670.24	.00	.00	-83,063.76	46.3%*
24442254 511000 10851 SS CHILD CARE	82,005	82,005	30,515.20	.00	.00	51,489.80	37.2%
24442254 520000 10851 SS CHILD CARE	62,089	62,089	24,863.95	.00	.00	37,225.05	40.0%
24442254 570000 10851 SS CHILD CARE	10,640	10,640	17,177.09	886.00	.00	-6,537.09	161.4%*
24444954 511000 10833 ENERGY ASSIST	54,756	54,756	73.82	.00	.00	54,682.18	.1%
24444954 520000 10833 ENERGY ASSIST	38,685	38,685	78.80	.00	.00	38,606.20	.2%

YEAR-TO-DATE BUDGET
SOCIAL SERVICES

FOR 2023 06

				ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
24444954	554001	10833	ENERGY ASSIST	500	500	48.37	2.69	.00	451.63	9.7%
24444954	570000	10833	ENERGY ASSIST	0	0	5,365.14	.00	.00	-5,365.14	100.0%*
24445054	435600	10831	LIHEAP PB	0	0	-20,551.25	.00	.00	20,551.25	100.0%
24445054	511000	10831	LIHEAP WAGE	0	0	9,002.66	.00	.00	-9,002.66	100.0%*
24445054	520000	10831	LIHEAP - WAGE	0	0	6,147.62	.00	.00	-6,147.62	100.0%*
24445154	435600	10830	ENERGY CRISIS	0	0	-1,696.12	.00	.00	1,696.12	100.0%
24445154	511000	10830	LIHEAP WAGE	0	0	1,040.65	.00	.00	-1,040.65	100.0%*
24445154	520000	10830	LIHEAP - FRIN	0	0	655.47	.00	.00	-655.47	100.0%*
24450854	511000	10561	JUV SOC WORKE	559,687	559,687	131,627.83	.00	.00	428,059.17	23.5%
24450854	520000	10561	JUV SOC WORKE	306,481	306,481	95,736.95	.00	.00	210,744.05	31.2%
24450854	554001	10561	JUV SOC WORKE	2,500	2,500	1,004.33	85.71	.00	1,495.67	40.2%
24450854	570000	10561	JUV SOC WORKE	212,186	212,186	176,869.56	525.28	.00	35,316.44	83.4%
24450857	581006	SS VEHICLE CAPITAL	0	0	41,864.00	.00	.00	-41,864.00	100.0%*	
24450954	570000	10561	SOC SERV UNCL	0	0	7.99	.00	.00	-7.99	100.0%*
24453754	511000	10366	YOUTH AIDS SA	0	0	29,874.83	.00	.00	-29,874.83	100.0%*
24453754	520000	10366	YOUTH AIDS EM	0	0	15,697.90	.00	.00	-15,697.90	100.0%*
24453754	570000	10366	YOUTH AIDS CO	379,600	379,600	112,507.82	1,330.00	.00	267,092.18	29.6%
24453954	570000	YA LINCOLN HILLS O	0	0	108,376.00	36,518.00	.00	-108,376.00	100.0%*	
24454554	570000	10395	FOSTER PARENT	3,000	3,000	3,162.42	110.87	.00	-162.42	105.4%*
24455254	570000	10325	YA GROUP HOME	96,000	96,000	-1,583.88	-244.02	.00	97,583.88	-1.6%
24455354	570000	10325	YA CC INSTITU	396,000	396,000	79,700.72	-1,579.55	.00	316,299.28	20.1%
24455554	462402	SHELTER CARE REIMB	0	0	-179.53	.00	.00	179.53	100.0%	
24455554	570000	10561	PURCHASED SER	25,000	25,000	14,150.00	.00	.00	10,850.00	56.6%
24455654	570000	10561	NON YA INSTIT	180,000	180,000	64,930.00	.00	.00	115,070.00	36.1%
24455754	435600	10561	SUBSIDIZED GU	0	0	-25,624.00	.00	.00	25,624.00	100.0%
24455754	570000	10561	NON YA FOSTER	176,000	176,000	66,391.52	-2,703.22	.00	109,608.48	37.7%
24455754	570005	10561	SUBSIDIZED GU	73,200	73,200	32,134.00	.00	.00	41,066.00	43.9%
24455854	570000	10324	YOUTH AIDS AL	8,300	8,300	.00	.00	.00	8,300.00	.0%
24456154	435600	10306	SSF - REV	-42,827	-42,827	-20,650.48	.00	.00	-22,176.52	48.2%*
24456154	570000	10306	SAFE & STABLE	42,827	42,827	20,945.48	295.00	.00	21,881.52	48.9%
24456254	435600	CHILDREN AND FAMIL	-634,032	-634,032	-498,893.65	.00	.00	-135,138.35	78.7%*	
24456254	570000	10340	CHILD & FAM I	50,000	50,000	7,348.09	.00	.00	42,651.91	14.7%
24456254	570000	10341	CHILD AND FAM	4,000	4,000	952.30	.00	.00	3,047.70	23.8%
24456454	570000	10326	SOCIAL SERV S	0	0	6,720.00	.00	.00	-6,720.00	100.0%*
24456854	570000	10366	COMMUNITY INT	28,493	28,493	4,522.82	.00	.00	23,970.18	15.9%
24457054	435600	10377	KINSHIP BENEF	-154,800	-154,800	-67,949.42	.00	.00	-86,850.58	43.9%*
24457054	570000	10377	KINSHIP CARE	154,800	154,800	81,140.84	13,191.42	.00	73,659.16	52.4%
24457154	435600	10380	KINSHIP ASSES	-15,480	-15,480	-4,589.54	.00	.00	-10,890.46	29.6%*
24457154	570000	10380	KINSHIP ASSES	15,480	15,480	4,589.54	.00	.00	10,890.46	29.6%
24666654	511000	UNALLOCATED SALARI	0	0	134,687.11	134,687.11	.00	-134,687.11	100.0%*	
24666654	520000	UNALLOCATED EMPLOY	0	0	60,444.94	60,444.94	.00	-60,444.94	100.0%*	
TOTAL SOCIAL SERVICES FUND				0	0	-662,080.89	249,259.94	.00	662,080.89	100.0%
TOTAL REVENUES				-3,513,236	-3,513,236	-2,241,297.67	.00	.00	-1,271,938.33	
TOTAL EXPENSES				3,513,236	3,513,236	1,579,216.78	249,259.94	.00	1,934,019.22	
GRAND TOTAL				0	0	-662,080.89	249,259.94	.00	662,080.89	100.0%

YEAR-TO-DATE BUDGET
SOCIAL SERVICES

FOR 2023 06

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
--------------------	-------------------	------------	------------	--------------	---------------------	----------------

** END OF REPORT - Generated by Sarah Brandner **

From the desk of

Jessi Rumsey, Interim Director
Lincoln County Department of Social Services

Directors report to the Social Services Committee for July 10, 2023

Department

Social services staff continue to be as busy as ever as we concluded the 6th month of 2023.

The air conditioner on the third floor has been fixed far ahead of schedule. The staff from North Central Health Care that had temporarily relocated to the Government Services Building have returned to their offices in the Human Services Building. We are very thankful for the maintenance crew for working so diligently to resolve this issue.

The Northern Income Maintenance Consortium is reporting an uptick in the workload and backlogs due to the ending of the public health emergency as anticipated. The consortium is authorizing overtime as necessary to address the workload. Additionally, the consortium is utilizing assistance from a DHS LTE pool of workers. The overtime and LTE staff are paid for by ARPA funding the consortium received to specifically address this need.

I am still in the process of reviewing data around usage of the 85.21 transportation funds. There is an overall increased need for transportation as many report not having other supports to rely on.

Community

Social Services continues to be involved with the *Live Well Lincoln* committee to continue to collaboration to build the community health improvement plan.

Various staff from the department continue to meet with the Youth Justice Collaborative Committee. The committee has most recently been working with various partners including the school districts and court system to develop a process that clarifies roles, steps and timelines to address truancy.

A summer session of aggression replacement training (ART) for middle school children started on May 30, 2023. The session was anticipated to run through the middle of July but wrapped up early on June 30, 2023 due to high engagement from the youth and the ability to successfully complete the curriculum at an accelerated rate. This was being facilitated jointly by our youth justice social worker, Sofia Widowski and a staff member



from North Central Health Care. ART is evidenced-based and teaches social skills, anger control, and moral reasoning.

The Child Welfare Unit hosted a foster parent appreciation event at council grounds on June 3, 2023. Only a few families participated, but the weather was beautiful and participants seemed to enjoy their time. There continues to be an ongoing effort to recruit foster parents.

Social Services continues our efforts of building better collaboration with North Central Health Care. In our most recent meetings the Human Services Leadership Team collectively defined the list of core services as well as some prioritization of those services. June's meeting included a presentation from Crisis.

Meetings attended this month:

- Human Services Leadership Team Meeting with North Central Health Care
- Northern Income Maintenance (NIMC) Director's Meeting
- Youth Justice Collaborative
- Mental Health Action Planning with the Health Department
- Lincoln County Substance Abuse Discussion with DCF
- E-WISACWIS Security Delegate Training
- Meeting with DOT re: 85.21 program
- New Director's Orientation
- New Financial Managers Orientation
- FIND-HELP with Aspirus
- Electronic Timekeeping
- Child Support Liaisons meeting planning
- Child Care Certification Review with DHS

ACRONYMS

CPS – Child Protective Services

C/S – Child Support

DCF – Department of Children and Families

DHS – Department of Health Services

IM – Income Maintenance

LCDSS – Lincoln County Social Services

LISO – Lincoln County Sheriff's Office

NIMC – Northern Income Maintenance Consortium

WCHSA – Wisconsin County Human Services Association

WHEAP – Wisconsin Home Energy Assistance Program

JIPS – Juvenile In Need of Protections and Services

YASI – Youth Assessment and Strength Inventory (YJ assessment)

YJCC – Youth Justice Collaborative Committee


Lincoln County Employee Timesheet

Name: Jessi Rumsey		Department: Child Support				Pay Period:										
Employee Number: 333		Representative Status: Non Exempt				Status: Part time 24 hours / week										
From: 6/12/2023 To: 6/25/2023																
6/12	6/13	6/14	6/15	6/16	6/17	6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25	FMLA Hrs		
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	
							5	1			2			8	Regular: Child Support	10600054.511000.10003
							4.5	8.5	6.5	10.5	2			32	Regular Social Services	24666654.511000
											0.5			0.5	Overtime: (actual hours)	
8	8	8	8	8										40	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
														0	Comp Time - Used	
8	8	8	8	8	0	0	9.5	9.5	6.5	10.5	4.5	0	0	80.5	TOTAL HOURS PAID	
														0	Comp Time earned @ straight time	
														0	Comp Time earned @ 1.5 times	
8	8	8	8	8	0	0	9.5	9.5	6.5	10.5	4.5	0	0	80.5	TOTAL HOURS REPORTED	

Current Comp time balance:	0.225
Comp time earned:	0
comp time used:	0.00
ARRA comp time paid out	
Adjusted Comp time balance:	0.23

	6/12	6/13	6/14	6/15	6/16	6/17	6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25	GRANT ALLOWABLE EXPENDITURES
	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	GRANT NAME/PROJECT:
In								7:00 AM	7:15 AM	6:30 AM	7:15 AM	6:30 AM			GRANT NAME/PROJECT:
Out								4:30 PM	4:45 PM	8:00 AM	5:45 PM	11:00 AM			GRANT NAME/PROJECT:
In										10:30 AM					GRANT NAME/PROJECT:
Out										3:30 PM					GRANT NAME/PROJECT:
In															COMPLETED BY:
Out															
In															
Out															
Total	0	0	0	0	0	0	0	9.5	9.5	6.5	10.5	4.5	0	0	APPROVED BY:

I certify that the foregoing is true and correct.


Employee signature

Supervisor signature

Mandatory for all employees

Lincoln County Employee Timesheet

Name:		Jessi Rumsey		Department:		Child Support		Pay Period:											
Employee Number:		333		Representative Status:		Non Exempt		Status:		Part time 24 hours / week		From:		5/29/2023		To:		6/11/2023	
5/29	5/30	5/31	6/1	6/2	6/3	6/4	6/5	6/6	6/7	6/8	6/9	6/10	6/11	Hours	Pay Category	FMLA Hrs			
			1				2.75	1						4.75	Regular: Child Support		10600054.511000.10003		
	9	9.5	9	6			7.5	7.75	9	10	2			69.75	Regular Social Services		24666654.511000		
											3.5			3.5	Overtime: (actual hours)				
														0	Vacation:				
8														8	Holiday:				
														0	Paid Sick Allowance:				
														0	Paid Funeral Leave:				
														0	Worker's Compensation:				
														0	Comp Time - Used				
8	9	9.5	10	6	0	0	10.25	8.75	9	10	5.5	0	0	86	TOTAL HOURS PAID	-			
														0	Comp Time earned @ straight time				
														0	Comp Time earned @ 1.5 times				
8	9	9.5	10	6	0	0	10.25	8.75	9	10	5.5	0	0	86	TOTAL HOURS REPORTED				

Current Comp time balance:	0.225
Comp time earned:	0
comp time used:	0.00
ARRA comp time paid out	
Adjusted Comp time balance:	0.23

	5/29	5/30	5/31	6/1	6/2	6/3	6/4	6/5	6/6	6/7	6/8	6/9	6/10	6/11	GRANT ALLOWABLE EXPENDITURES
	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	GRANT NAME/PROJECT:
In		7:00 AM	7:45 AM	7:30 AM	7:30 AM			6:45 AM	7:00 AM	6:45 AM	7:00 AM	7:15 AM			GRANT NAME/PROJECT:
Out		9:00 AM	5:15 PM	5:30 PM	12:30 PM			5:00 PM	12:00 PM	12:00 PM	8:45 AM	7:45 AM			GRANT NAME/PROJECT:
In		10:00 AM			2:00 PM				12:30 PM	12:30 PM	9:15 AM	8:30 AM			GRANT NAME/PROJECT:
Out		5:00 PM			3:00 PM				4:15 PM	4:15 PM	5:30 PM	1:30 PM			GRANT NAME/PROJECT:
In															COMPLETED BY:
Out															
In															
Out															
Total	0	9	9.5	10	6	0	0	10.25	8.75	9	10	5.5	0	0	APPROVED BY:

I certify that the foregoing is true and correct.



Employee signature

Supervisor signature

Mandatory for all employees