

**Lincoln County**  
**Solid Waste Committee Meeting**  
**Tuesday, June 23, 2020**  
**Service Center, room 257**  
**801 N. Sales Street, Merrill, WI 54452**

1. **Meeting called to order** at 5:00 p.m. by Solid Waste Manager Dan Miller finding Loka, Peterson and Heller physically present and Hafeman and Wendt who called in remotely.
2. **Election of Committee Officers** –
  - a. Miller asked for nominations for Committee Chairman; Loka nominated Hafeman. No other nominations were made and Heller motioned to close nominations and cast a unanimous ballot for Hafeman, seconded by Loka. Motion carried; all ayes.
  - b. Chairman Hafeman asked for nominations for Vice Chairman; Loka nominated Heller. No other nominations were received and Loka motioned to close the nominations and cast a unanimous ballot for Heller, seconded by Heller. Motion carried; all ayes.
  - c. Hafeman asked for nominations for Secretary; Heller nominated Wendt. No other nominations were received and Heller motioned to close nominations and cast a unanimous ballot for Wendt, seconded by Loka. Motion carried; all ayes.
3. **Approval of minutes from February and April meetings** – Motion by Loka, seconded by Heller (M/S) to approve the February and April minutes. Motion carried; all ayes.
4. **Approval of Manager's time sheets** – M/S Loka/Peterson to approve the Manager's time sheets. Motion carried; all ayes. Hafeman directed Heller to sign them as he was remoting into the meeting.
5. **Waste tonnage and leachate reports** - Miller went over the reports for April and May which identify the trends in waste volumes and leachate production as yearly comparisons. The waste tonnage has been trending substantially higher since March and the leachate production has been going down. Hafeman directed the reports be placed on file.
6. **Financial reports** - Miller went over the monthly and year-to-date Cash Flow and Statement of Operations reports for the months of April and May. M/S Wendt/Loka to approve the financial reports and to place them on file. Motion carried; all ayes.
7. **Manager's report – written report** – Miller highlighted his report of activities since their last meeting in April. Hafeman directed the report to be placed on file.
8. **Capital Improvement Project (CIP) requests for next 5 years** – Miller went through a list of projects that he intends to submit to Finance with the 2021 draft budget. No changes suggested.
9. **Project manual review and award of contract to the lowest approved bidder** – Miller highlighted the activities laid out in the project manual that were subject to bids and which were received today by Lincoln County from 3 bidders. The bids were represented in a bid tabulation spread sheet Miller shared

with the Committee. M/S Heller/Peterson to approve the bid submitted by River View Construction for \$384,350 and to award them the contract. Motion carried; all ayes. Hafeman stated Miller could sign the contract on behalf of the county after receipt of the Performance Bond and signed copies of the contract from River View.

**10. Set/confirm next meeting date(s)** - The committee set July 28<sup>th</sup> at 5:00pm as the date and time for the next meeting. A room will need to be secured at the Service Center (location dependent upon County Board action on allowing virtual attendance to continue).

**11. Adjourn** - at 5:28 p.m. by M/S – Heller/Loka; motion carried, all ayes.  
**Minutes prepared by Dan Miller, Solid Waste Manager**