



Daniel J. Miller
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**Lincoln County
Solid Waste Committee Meeting
Tuesday, February 25, 2020, at 5:00 p.m.
Service Center, Room 247/248 – 801 N. Sales Street, Merrill, WI 54452**

**Department mailing address: 801 N. Sales Street, Suite 201
Merrill, WI 54452-1632**

AGENDA

- 1) Call meeting to order
- 2) Minutes of previous meeting – January 28, 2019
- 3) Waste tonnage and leachate report
- 4) Financial reports
- 5) Manager's report – written report
- 6) Review/sign manager's time sheets
- 7) Update on clay haul project
- 8) Set/confirm next meeting date(s) – March 24, 2020 proposed
- 9) Adjourn

Distribution:

Solid Waste Committee: Mike Loka, Derek Woellner, Chris Heller, Frank Saal and Brian Hafeman
Department Heads

News Media – Notified on _____ at _____ .m. by _____

Bulletin Boards:

Lincoln County Service Center – Posted on _____ at _____ .m. by _____

While it is possible there may be a quorum of other committees present at this meeting, no other committee business will be conducted at this meeting. The Solid Waste Committee membership does not constitute a quorum of any other committees of the Board of Supervisors.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715-539-1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1) (b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1) (c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1) (d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1) (e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1) (f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1) (g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1) (h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County
Solid Waste Committee Meeting
Tuesday, January 28, 2019
Service Center, room 247/248
801 N. Sales Street, Merrill, WI 54452

1. **Meeting called to order** at 5:00 p.m. by Committee Chairman Hafeman.
Others present: Saal & Loka. Woellner and Heller were absent. Dan Miller was also present.
2. **Minutes of November 19, 2019** were approved as printed by Motion/Second (M/S) – Loka/Saal; all ayes.
3. **Waste tonnage and leachate reports** – Miller highlighted the reports from November and December, 2019 for the Committee. Garbage volume is up about 8% from major haulers over last year at this time and 5.83% overall. Leachate production is still up over last year but not as bad as it was trending for most of 2019. About 717,962 more gallons were hauled to the treatment plants as compared to the volume hauled at the end of the year in 2018. This equates to an increase of about \$26k in hauling and treatment costs from the previous year. Hafeman directed the reports be placed on file.
4. **Financial Reports** – Miller went through Statement of Operations and Cash Flow Statements for the month of December and explained that a few expense entries needed to be made and a depreciation calculation needs to occur to reflect our final year end position but the statement report should be close to actual. We invoiced \$1,746,878 in 2019 and expensed \$921,408. Cash flow was positive for December and year end. The non-reserved cash balance stands at \$678,095; the drop from last month reflecting payments towards the stockpile replenishment project. The reserved balance stands at \$5.386 million for closure and long term care expenses. Total pooled cash then stands at \$6.06 million in both accounts. M/S – Loka/Saal to accept the financial reports and to place them on file. Motion carried; all ayes.
5. **Manager's report** – Miller highlighted the written report with the committee. Hafeman directed it be placed on file.
6. **Manager's time sheets** – Miller presented two time sheets from the last two pay periods. M/S Loka/Saal to approve the Manager's time sheets. Motion carried; all ayes.
7. **Update on clay haul project** – Miller explained Mussons started on January 6th after waiting several weeks in order to get the mining site frozen down to support the haul truck traffic. They are making good progress with having hauled over 44,000 of the 60,000 tons called for by the project. Confirmation lab tests of the clay are proving the clay is of good quality. Musson has suspended hauling for now until the mining site can be frozen down again as recent thawing temperatures have created difficulties. He showed the committee two pictures from the mining site and the clay stockpile at the landfill. No action necessary.
8. **Set/confirm next meeting date(s)** - The committee agreed to February 25, 2020 at 5:00 p.m. at the Service Center in Merrill as the next meeting date and time. Miller will secure a room.
9. **Adjourn** - at 5:24 p.m. by M/S - Saal/Loka; motion carried, all ayes.

Minutes prepared by Dan Miller, Solid Waste Manager

GARBAGE TONNAGE REPORT

CUSTOMER	TONS 2/1/18- 1/31/19	TONS 2/1/19 - 1/31/20	INC/DEC	PERCENTAGE INC/DEC
Cash	3,170.47	3,342.80	172.33	5.44%
B & B Container	5,787.06	6,501.85	714.79	12.35%
Baumgart	8,252.58	8,947.18	694.60	8.42%
City of Merrill	1,774.22	1,846.41	72.19	4.07%
City of Tomahawk	869.08	869.32	0.24	0.03%
DC Disposal	447.23	710.86	263.63	58.95%
Dengel Dumpsters	343.29	655.33	312.04	90.90%
Eagle Waste	555.48	725.75	170.27	30.65%
Harley	409.15	307.47	-101.68	-24.85%
Town of Bradley	298.54	327.37	28.83	9.66%
Waste Management	765.39	730.80	-34.59	-4.52%
	22,672.49	24,965.14	2,292.65	10.11%

LEACHATE FEBRUARY 2018 - JANUARY 2019

MONTH	MERRILL	PCA	RECIR		RECIR		TOTAL	TOTAL GALLONS	
			PH 3 Mod 2	PH 4 MOD 1A	PH 4 MOD 1B	RECIRCULATED			
February (2018)	6,110	24,542	0	101,400	0	101,400	132,052		
March	36,525	177,986	0	102,700	0	102,700	317,211		
April	61,108	355,149	0	70,200	0	70,200	486,457		
May	55,050	220,561	15,000	129,300	0	144,300	419,912		
June	49,050	258,082	10,000	120,000	0	130,000	437,132		
July	6,189	116,219	11,300	132,600	0	143,900	266,309		
August	23,607	94,499	7,300	105,800	0	113,100	231,206		
September	54,906	422,221	5,900	98,100	0	104,000	581,127		
October	47,626	634,669	4,900	101,200	0	106,100	788,395		
November	62,583	488,038	4,100	98,900	0	103,000	653,621		
December	13,094	52,213	5,300	89,600	0	94,900	160,207		
January (2019)	20,357	82,717	4,400	33,400	64,900	102,700	205,774		
Total Gallons	436,206	2,926,896	68,200	1,183,200	64,900	1,316,300	4,679,402		

LEACHATE FEBRUARY 2019 - JANUARY 2020

MONTH	MERRILL	PCA	RECIR PH 3 Mod 2	RECIR PH 4 MOD 1A	RECIR PH 4 MOD 1B	RECIR PH 4 MOD 1B	TOTAL RECIRCULATED	TOTAL GALLONS
February (2019)	7,053	90,959	0	25,200	47,600	72,800	170,812	
March	0	458,319	1,600	5,900	41,500	49,000	507,319	
April	27,669	619,173	3,000	12,600	48,100	63,700	710,542	
May	19,851	600,098	8,200	49,000	55,600	112,800	732,750	
June	0	494,600	6,800	49,300	48,900	105,000	599,600	
July	0	281,724	5,000	62,600	53,600	121,200	402,924	
August	0	309,350	3,200	60,000	48,600	111,800	421,150	
September	0	369,604	400	75,000	43,600	119,000	488,604	
October	0	493,609	2,500	80,900	38,800	122,200	615,809	
November	0	35,098	6,500	64,500	50,800	121,800	156,898	
December	0	98,432	3,900	41,900	39,500	85,300	183,732	
January (2020)	0	269,463	600	48,300	35,600	84,500	353,963	
Total Gallons	54,573	4,120,429	41,700	575,200	552,200	1,169,100	5,344,102	

Lincoln County Solid Waste
Statement of Operations - January 2020

	Jan-20	YTD 2020	Budget for 2020	% of Budget Received
Operating Revenues				
Total Public Charges for Services	\$ 94,774.71	\$ 94,774.71	1,478,734	6.41%
Total Intergovernmental Charges for Services	9,205.89	9,205.89	111,000	8.29%
Miscellaneous Revenues		-	10,484	0.00%
Total Operating Revenues	\$ 103,980.60	\$ 103,980.60	1,600,218	6.50%
				% of Budget Available
Operating Expenses				
Salaries/Fringes	\$ 27,192.99	\$ 27,192.99	372,399	92.70%
Committee Per Diem		-	2,500	100.00%
Auditing Services			2,000	100.00%
Bank Fees	2,020.15	2,020.15	9,000	77.55%
Engineering Expenses	2,831.79	2,831.79	75,000	96.22%
Leachate Management	7,464.12	7,464.12	115,000	93.51%
Groundwater Treatment			16,000	100.00%
Clay Testing	115.00	115.00	500	77.00%
Hazardous Waste Disposal			500	100.00%
Hazardous Waste Reimb Cost	75.00	75.00	1,000	92.50%
Safety Program		-	600	100.00%
Site Maintenance			25,000	100.00%
Utilities Services	518.00	518.00	8,000	93.53%
Scale Maintenance			1,700	100.00%
Equipment Maintenance	3,891.64	3,891.64	43,000	90.95%
Insurance			16,000	100.00%
Telephone	17.52	17.52	400	95.62%
Printing Allocation	50.73	50.73	1,025	95.05%
Travel/Training	18.98	18.98	500	96.20%
Committee Travel			200	100.00%
Regulatory Fees			375,000	100.00%
Office Supplies	85.27	85.27	2,000	95.74%
Postage			600	100.00%
Janitorial Supply	280.50	280.50	3,500	91.99%
Fuel			38,000	100.00%
Publications			2,000	100.00%
Miscellaneous Expense			2,500	100.00%
Road Maintenance			5,000	100.00%
Bio Pile Expense			5,000	100.00%
Recyclables Miscellaneous Expense	3,542.40	3,542.40	20,000	82.29%
Subtotal of Operating Expenses	48,104.09	48,104.09	1,143,924	95.79%
Net Operating Income (Loss)				
Excluding Non-Cash Items	55,876.51	55,876.51		
Non-Cash Operating Expenses				
Depreciation*	9,583.33	9,583.33	115,000	91.67%
Depletion*	25,000.00	25,000.00	300,000	91.67%
Future Closure/LTC*	25,000.00	25,000.00	300,000	91.67%
Total Non-Cash Operating Expenses	\$ 59,583.33	\$ 59,583.33	\$ 715,000.00	91.67%
Total Operating Income (Loss)	(3,706.82)	(3,706.82)		
Nonoperating Revenues/Expenses				
Investment Interest	39,674.75	39,674.75	92,000	43.12%
Non-Operating transfer Out	(16,666.67)	(16,666.67)	(200,000)	91.67%
Total Nonoperating Revenues/Expenses	\$ 23,008.08	\$ 23,008.08	\$ (108,000.00)	
Net Income (Loss)		\$ 19,301.26		

**Lincoln County Solid Waste
Cash Flow Statement For 2020
Including Year To Date Totals**

Cash Flow From Operating Activities	January-20	YTD Totals
From public entities	\$ 183,555.34	\$ 183,555.34
From other Governmental Agencies	24,301.86	24,301.86
From other County Departments		
To employees for compensation and fringe benefits	(40,214.81)	(40,214.81)
To vendors for goods and services	(100,781.53)	(100,781.53)
Net cash provided by (used in) operating activities	<u>\$ 66,860.86</u>	<u>\$ 66,860.86</u>
Cash Flow from Capital and related financing activities		
Acquisition of Capital Assets		
Equipment		
Machinery & Equip		
Investments		
Additional deposit required by DNR		
WIP Landfill	(385,069.34)	(385,069.34)
Siting Agreement Payment		
Town of Merrill		
Net cash used for capital and related financing activities	<u>(385,069.34)</u>	<u>(385,069.34)</u>
Increase (Decrease) in cash and cash equivalents		\$ (318,208.48)
Non-Reserved Cash Balance (1/1/20)		<u>677,974.40</u>
Non-Reserved Cash Balance as of 1/31/2020		\$ 359,765.92
*Reserved Cash Balance (1/1/20)		
Long Term Care Investments	\$ 3,229,358.18	
Closure Investments	<u>2,156,988.82</u>	
Total (1/1/19)	\$ 5,386,347.00	
Additional Investment Deposit		
Interest Received	<u>34,518.73</u>	
Total Reserved Cash (1/31/2020)		<u>\$ 5,420,865.73</u>
Total Cash for Lincoln County Solid Waste (1/31/2020)		<u><u>\$ 5,780,631.65</u></u>

*Reserved Cash is held in a trust account at US Bank by the Wisconsin Department of Natural Resources.

SOLID WASTE DEPARTMENT

2011 - 2020

ENGINEERING	2011 and 2012 Totals		2013 Total	2014 Total	2015 Total	2016 Total	2017 Total	2019 Total	1/31/2020	2020 Total	Sum to Date
	2011	2012									
INITIAL SITE REPORT	\$3,300.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00
FEASIBILITY STUDY	\$189,196.54		\$17,434.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206,631.04
PLAN OF OPERATIONS	\$98,955.21		\$102,967.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$201,922.74
DESIGN	\$0.00		\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
TOTAL:	\$291,451.75		\$120,402.03	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$414,853.78
PERMITTING											
REGULATORY	\$550.00		\$0.00	\$6,600.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,650.00
TOTAL:	\$550.00		\$0.00	\$6,600.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,650.00
FIELD WORK/REPORTS											
ENGINEERING	\$71,397.51		\$5,093.96	\$38,793.76	\$0.00	\$198,159.72	\$260,685.21	\$0.00	\$0.00	\$0.00	\$574,130.16
ENVIRONMENTAL DRILLING	\$196,300.00		\$30,515.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$226,815.00
WELL TESTING	\$35,559.50		\$5,913.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,473.00
TOTAL:	\$303,257.01		\$41,522.46	\$38,793.76	\$0.00	\$198,159.72	\$260,685.21	\$0.00	\$0.00	\$0.00	\$842,418.16
CONSTRUCTION											
CLAY HAULING	\$11,466.18		\$658,012.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385,069.34	\$385,069.34	\$1,054,548.35
CLAY TESTING	\$4,105.29		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,105.29
TOPSOIL	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$147,774.26	\$0.00	\$0.00	\$147,774.26
SAND	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$352,125.87	\$0.00	\$0.00	\$352,125.87
AGGREGATE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$259,746.53	\$0.00	\$0.00	\$259,746.53
PHASE II	\$0.00		\$0.00	\$0.00	\$3,908.85	\$656,235.22	\$0.00	\$0.00	\$0.00	\$0.00	\$660,144.07
PHASE III	\$0.00		\$0.00	\$0.00	\$0.00	\$238,631.03	\$0.00	\$0.00	\$0.00	\$0.00	\$238,631.03
PHASE IV	\$0.00		\$1,118,104.34	\$453,510.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,571,614.82
PHASE IV 1A	\$0.00		\$0.00	\$0.00	\$0.00	\$119,315.50	\$0.00	\$0.00	\$0.00	\$0.00	\$119,315.50
PHASE IV 1B	\$0.00		\$0.00	\$0.00	\$0.00	\$274,658.19	\$628,608.51	\$0.00	\$0.00	\$0.00	\$903,266.70
PHASE V	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PHASE VI	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:	\$15,571.47		\$1,776,117.17	\$453,510.48	\$3,908.85	\$1,288,839.94	\$628,608.51	\$759,646.66	\$385,069.34	\$385,069.34	\$5,311,272.42
GAS MANAGEMENT											
PHASE II	\$0.00		\$0.00	\$0.00	\$92,758.22	\$1,580.49	\$0.00	\$0.00	\$0.00	\$0.00	\$94,338.71
PHASE III	\$0.00		\$0.00	\$0.00	\$92,758.22	\$1,580.49	\$0.00	\$0.00	\$0.00	\$0.00	\$94,338.71
PHASE IV	\$0.00		\$0.00	\$0.00	\$46,379.12	\$790.24	\$0.00	\$0.00	\$0.00	\$0.00	\$47,169.36
PHASE V	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:	\$0.00		\$0.00	\$0.00	\$231,895.56	\$3,951.22	\$0.00	\$0.00	\$0.00	\$0.00	\$235,846.78
TEMPORARY CLOSURE											
PHASE II	\$0.00		\$0.00	\$0.00	\$17,687.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,687.50
PHASE III	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PHASE IV	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PHASE V	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL:	\$0.00		\$0.00	\$0.00	\$17,687.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,687.50
TOTAL EXPENSES	\$610,830.23		\$1,938,041.66	\$498,904.24	\$256,491.91	\$1,496,450.88	\$889,293.72	\$759,646.66	\$385,069.34	\$385,069.34	\$6,834,728.64

Lincoln County Employee Timesheet

Name: Dan Miller

Department: Solid Waste

Pay Period:

Employee Number: 542

Representative Status: Nonrepresented

FLSA Status: Exempt

From: 1/27/2019

To: 2/9/2019

Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMFLA Hrs
8	9.75	6.25	8	8			8	8	8	8	8			72	Regular: Solid Waste	60000053.511000
														8	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	9.75	6.25	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Employee signature *[Signature]*

Supervisor signature _____

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____