

Keith Cohrs Solid Waste Manager (715)536-9636

Fax: (715)536-6361

keith.cohrs@co.lincoln.wi.us

Lincoln County Solid Waste Committee Meeting Thursday, February 22, 2024 5PM

Meeting Location: Room 247/248 Government Services Center 801 N. Sales St., Merrill, WI 54452

Conference Call: tel:+ 1-413-338-0745 Access Code: 356 755 728#

Meet ID: https://meet.google.com/abs-uskk-qcg

Teleconference Attendance: Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the number above. The teleconference cannot start until Keith Cohrs dials in and enters the host password. All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

AGENDA

- 1) Call meeting to order Chairman Hafeman
- 2) Approval of minutes from January 18, 2024 meeting
- 3) Approval of Manager's time sheets, December 11, 2023, through February 4, 2024
- 4) Waste tonnage and leachate reports
- 5) Financial reports January 2024
- 6) Discussion and possible action on \$200,000. Transfer out
- 7) Clay Haul Discussion/Possible action
- 8) Landfill Construction and Equipment Financing Discussion/Possible action
- 9) Manager's report written report
- 10) Set next meeting date
- 11) Adjourn

man, Elizabeth McCran	k, Dana Miller, an	d Don Wendorf. Department
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While it is possible there may be a quorum of other committees present at this meeting, no other committee business will be conducted at this meeting.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715-539-1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

- Must be held in a location which is reasonably accessible to the public.
- 2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

- 1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statue.
- Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

- Normally, a minimum of 24 hours prior to the commencement of the meeting.
- 2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

- Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
- 2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

- 1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
- 2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1) (b).
- 3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1) (c).
- 4. Considering strategy for crime detection or prevention. Sec. 19.85(1) (d).
- 5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1) (e).
- 6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1) (f).
- 7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1) (g).
- 8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1) (h).

CLOSED SESSION RESTRICTIONS:

- 1. Must convene in open session before going into closed session.
- May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours <u>unless</u> proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
- 3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

- 1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
- 2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
- 3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

- 1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
- 2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Solid Waste Committee Meeting Minutes Thursday, January 18, 2023 5PM

Meeting Location: Room 247/248 Government Services Center 801 N. Sales St., Merrill, WI 54452

Members Present: Brian Hafeman (virtual), Don Wendorf, Julie Allen (virtual)

Elizabeth McCrank, Dana Miller,

Members Absent: None

Visitor: Julie Depasse (District 12), Samantha Fenske (Finance Director),

Renee Krueger (Administrative Coordinator), Shannon Collins

(Program Assistant)

Landfill Manager: Keith Cohrs

1) Call meeting to order: – 5:00 PM – Chair Hafeman

2) Approval of minutes from December 14, 2023 meeting: M/S: Miller/McCrank: to approve Minutes; - Motion Carried; all ayes.

- **3)** Approval of Manager's time sheet: December 14 thru January 7, 2023; M/S: Miller/McCrank: to approve timesheets; Motion Carried; all ayes.
- **4)** Waste tonnage and leachate reports: Discussion: Cohrs explained, tonnage up, Leachate data from November and December will be updated next meeting.
- 5) Financial report December 2023: Fenske reported; regarding emailed reports and \$200,000 transfer history, trends in our Investment Fund & Fund Balance since 2003: Discussion regarding omission of \$200k transfer in 2024. Allen noted it was not on the Agenda, Hafeman noted it may be placed on next months agenda. M/S: McCrank/Miller: to approve reports and place on file; - Motion Carried; all ayes.
- 6) Set Rates/Gate Fees for 2024 Discount Agreements: Cohrs spoke in regard to cancelling discount fees for out of County contracts and financial performance of the landfill, some of the changes/additions made to the Fee Schedule. Mattresses' and box springs are difficult to manage and take up too much airspace. Most landfills have a surcharge. Some other changes to Fee Schedule and Open Date Calendar. Krueger spoke on discussion of cancellation of agreements with Corp. Council and based on financial performance we could cancel. M/S: Hafeman/McCrank; to adopt Fee schedule and a 4% increase; Motion Carried; all ayes. M/S: Hafeman/Miller: to terminate discount agreements for out of County Haulers; Motion Carried; all ayes.
- 7) Compactor Rental Cohrs reported compactor is not operable for 2 weeks now, has checked on availability of a rental with very limited success. Size of machine is the same as ours and would need to rent a dozer as well to assist. The compactor requires at least 4 weeks to repair. Engine needs to be overhauled, transmission needs overhaul, machine is undersized for landfill needs. There is an 826G available for approximately \$700,000. Hafeman suggested the rental does not make sense, need to consider purchase. McCrank suggested rental is not ideal option but how do we pay for it. Fenske explained that Cohrs had done research that shows this machine is likely the best option for landfill needs. Can put in a CIP request or utilize bonding for purchase of equipment. Hafeman suggested CIP request will take time. M/S: McCrank/Allen: to make CIP request to replace compactor with CIP. Motion Carried; all ayes.

- **Clay Haul Cohrs explained the need for clay and allocation of funds to pay for it. Postponed clay haul until proper funding can be lined arraigned. Need at least 10,000cy to complete next cell. Economy of scale suggests 63,000 tons be hauled. Krueger asked the Committee to consider sending items 8 & 9 to Finance and A&L Committees for review of options. M/S: Hafeman/Wendorf; to send items 8 & 9 to Finance and A&L Committees for funding.
- 9) ** Landfill construction and Equipment Financing
- 10) TRC Engineering Services 2024 Phase 4 Mod 2B Cell Construction M/S Hafeman/Miller to accept Bid; Discussion on timeliness of TRC bid, Cohrs explained it was at his request that TRC provide at last minute for this meeting: Motion Carried; all ayes.
- 11) Application for Account PGA Inc. and Rug's Northern Dumpsters Ilc. Cohrs reported good references for both customers; M/S: Miller/Wendorf: to approve applications; Motion Carried; all ayes.
- **12)** Boot/Clothing Allowance Policy and Resolution: M/S: McCrank/Miller to send request to A&L and County Board for adoption. Motion Carried: all ayes.
- 13) Manager's report written report: Hafeman ordered report to be placed on file.
- 14) Set next meeting date: February 22, 2024 5:00PM
- 15) Adjourn: M/S: McCrank/Miller: adjourned: 5:53 PM

Minutes prepared by Keith Cohrs - Solid Waste Manager

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GARBAGE TONNAGE REPORT

CUSTOMER	January-23 TONS	January-24 TONS	INC/DEC	PERCENTAGE
				INC/DEC
Cash	159.37	207.60	48.23	30.26%
B & B Container	352.64	179.41	-173.23	-49.12%
Baumgart	620.64	548.55	-72.09	-11.62%
City of Merrill	187.73	201.21	13.48	7.18%
DC Disposal	21.45	0.00	-21.45	-100.00%
Republic Services	110.42	94.73	-15.69	-14.21%
Harley-Davidson Motor Co.	27.76	35.08	7.32	26.37%
Town of Bradley	36.98	31.55	-5.43	-14.68%
Waste Management	429.27	241.37	-187.90	-43.77%
	1,946.26	1,539.50	-406.76	-20.90%

TONNAGE

12/1/2023 - 12/31/2023	01/1/2024 - 01/31/2024	INC/DEC	PERCENTAGE
9.39	0.11	-9.28	-98.83%
2.15	22.35	20.20	939.53%
76.53	153.60	77.07	100.71%
1,911.65	1,886.13	-25.52	-1.33%
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	1,946.26	1,539.50	-406.76	-20.90%

TONNAGE

	12/1/2023 - 12/31/2023	01/1/2024 - 01/31/2024	INC/DEC	PERCENTAGE
Cleanwood	9.39	0.11	-9.28	-98.83%
Cleanfill	2.15	22.35	20.20	939.53%
Contaminated soil	76.53	153.60	77.07	100.71%
Garbage	1,911.65	1,886.13	-25.52	-1.33%
Roofing	1.70	2.82	1.12	65.88%
Mattress / Boxspring	g	72		#DIV/0!

LEACHATE FEB 23- JAN 24

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February 2	23	50,820	0	0	115,700	115,700	166,520
March 23		391,187	0	0	115,700	115,700	506,887
April 23		518,633	6,175	0	74,100	74,100	598,908
May 23		468,436	56,209	0	175,800	175,800	700,445
June 23		0	151,283	0	221,300	221,300	372,583
July 23		0	42,688	9,600	137,000	146,600	189,288
August 23		0	79,561	8,500	176,800	185,300	264,861
Septembe	er 23	0	0	7,200	143,900	151,100	151,100
October 2	3	0	35,067	0	135,804	135,804	170,871
Novembe	r 23	91,830			134,600	134,600	134,600
Decembe	r 23	307,288			111,800	111,800	111,800
Total Gal	lc 0	1,913,314	370,983	25,300	1,667,304	1,692,604	3,577,784



Keith Cohrs Solid Waste Manager (715)536-9636 Fax: (715)536-6361 keith.cohrs@co.lincoln.wi.us

LINCOLN COUNTY

Solid Waste Department
N4750 Landfill Lane - Merrill, WI 54452-2577
Mailing address: 801 N. Sales Street, Suite 201 - Merrill, WI 54452-1632

February 22, 2024

Manager's Report to Solid Waste Committee

TRC

RFP for clay haul is on hold. RFP for cell construction is being prepared for 2024 work.

Building Maintenance

Shop furnace has been installed, ventilation system is complete. Maintenance to replace drinking fountain and working on replacing drive up window. Found a less costly option for window. Generator needs work.

Site Maintenance

Clearing up material staging area.

Rechargeable Battery Recycling

We are losing our free recycling resource – searching for options.

Equipment Update

963C broke down 1-19-24 – Rented Dressta TD-20 dozer until 963 got back Air powered actuator valve that should be upgraded to electronic. Quote Requested Flare continues to be troublesome – parts list is \$2072.00 Purchased an 836G Compactor. Should have a purchase offer for 826G soon

Future Activities - capital expenditures; general timeline for planning purposes

- Replace CAT IT28G Loader
- Clay Procurement
- Cell Construction
- Access Road Relocation