

**WISCONSIN VALLEY LIBRARY SERVICE**  
**Board of Trustees Meeting**  
 March 18, 2023  
 Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is May 20, 2023.

President Tom **Bobrofsky** called the meeting to order at 9:33 AM. Roll call was taken by **Hafemeister** and a quorum was declared present.

**Present**

Tom Bobrofsky, President  
 Pat Pechura, Vice-President  
 Mike Otten, Treasurer  
 Sonja Ackerman, member  
 Jim Backus, member\*  
 Jessica Bernett, member\*  
 Eileen Grunseth, member  
 Kay Palmer, member  
 Diane Peterson, member  
 Judy Peterson, member  
 Petra Pietrzak, member\*  
 Kari Sweeney, member

**Others Present**

Marla Sepnanski, WVLS Director  
 Susie Hafemeister, WVLS staff  
 Josh Klingbeil, WVLS staff  
 Jamie Matczak, WVLS staff\*  
 Rachel Metzler, WVLS staff  
 Brenda Walenton, WVLS staff  
 Kris Adams Wendt, WVLS staff\*

**Vacant**

Marathon County representative

\*denotes remote attendance

**Excused**

Carol Bartlein, member  
 Louise Olszewski, member

**NOTE:** All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

**CONSENT AGENDA APPROVAL:**

**Pechura/Ackerman motion to approve the agenda as amended. All aye. Motion carried.**

**APPROVAL OF MINUTES (Exhibit 1):**

**Pechura/Palmer motion to approve minutes from the February 18, 2023 WVLS Board meeting with spelling of Pietrzak's first name to *Petra*. All aye. Motion carried.**

**FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-7):**

**Pechura/Sweeney motion to approve the financial reports and current bills as presented. All aye. Motion carried.**

**2022 WVLS Treasurer's Report (Exhibit 8):**

**J. Peterson/Ackerman motion to approve the revised 2022 WVLS Treasurer's Report as presented. All aye. Motion carried.**

**REPORTS:**

**Resource Library (Exhibit 9):** The Resource Library Report includes the agenda and Director's Report for the upcoming March 20, 2023 MCPL Board of Trustees meeting, as well as agendas and minutes from February 2023. Sweeney indicated that the Marathon County Public Library was waiting on new numbers from Marathon County for their 2022 annual report. The report would be approved at their April board meeting.

**COLAND** (Exhibits 10, 10a): Otten shared the agenda and minutes from the March 10, 2023 meeting of COLAND (Council for Libraries and Network Development), as well as the current draft of COLAND Goals for 2024-2025.

**WVLS Director's Report** (Exhibits 11, 11a, 11b, 11c, 11d): **Sepnafski** and other WVLS staff members in attendance took turns reviewing items in the Director's Report and taking comments and questions. Exhibits included System Effectiveness Statements from the 2022 Public Library Annual Reports submitted by member libraries, the NICE (Northern Wisconsin ILS Consortium Exploration) Team update, a Wausau Pilot & Review article regarding First Amendment protections associated with recent Marathon County Board actions, and a New York Time article "A Love Letter to Libraries, Long Overdue." **Wendt** drew the board's particular attention to information on pages 6-7 regarding submission of testimony in support of state library aid, either by in-person participation at four legislative Joint Finance Committee public hearings (one scheduled in Minocqua on April 26) or through the committee's online portal. She is coordinating statewide hearing participation.

**WEMTA Conference Report** (Exhibit 12): Three WVLS scholarships to the 2023 WEMTA Conference in Rothschild on February 5-7 were awarded to Julie Beloungy (School District of Thorp), Kay Heiting (Granton Area School District), and Kristie Heistad (Unified School District of Antigo).

**V-Cat** (Exhibit 13): Highlights of the February 2 V-Cat meeting were covered by **Metzler** during the Director's Report.

**Bobrofsky** suspended the meeting for a 10-minute recess at 10:52 AM.

**2022 WVLS ANNUAL REPORT** (Exhibit 14):

**Hafemeister** walked the board through the report for the benefit of new members. It needs to be submitted to DPI by the end of March. **Backus** noted his address has changed due to residential renumbering on his road.

**Otten/Ackerman motion to accept the 2022 WVLS Annual Report with the Backus correction. All aye. Motion carried.**

**WVLS DIRECTOR EVALUATION PROCESS** (Exhibit 15) and selection of Executive Committee meeting date. **Bobrofsky** reviewed the Director Evaluation Process for the benefit of new members, who were advised to decide their ability to participate based on individual comfort level. Input from board members should be sent to Bobrofsky for compilation by April 1. A Doodle Poll will be sent to Executive Committee members to select a date and time to meet to discuss Director Evaluation Surveys received. A discussion will follow in closed session during the May 20 meeting.

**WVLS LABOR LAW POSTING POLICY – draft** (Exhibit 16):

**Walenton** presented a policy designed to make all required Labor Law Postings accessible to onsite and remote employees.

**Sweeney/Pechura motion to approve the updated WVLS Labor Law Posting Policy as presented. All aye. Motion carried.**

**EQUIPMENT FOR WVLS TRUSTEES** (Exhibit 17):

Board members were directed to Exhibit 17 detailing WVLS intention to phase out the use and support of iPads for trustee use in favor of provisioning standardized laptop units which can be more easily secured and supported. Remote access and better updates will allow WVLS to

continue honoring its commitment to ensuring all WVLS Trustees have access to appropriate technology resources.

**2023 WAPL CONFERENCE PLANS** – April 26-28 in Oshkosh, WI (Exhibit 18):

**Bobrofsky** led discussion of WVLS support for trustee attendance at the 2023 WAPL Conference and a comparison of that conference to the WLA Annual Fall Conference.

**UPDATED WVLS INFORMATION** – 2023 Fact Sheet (Exhibit 19a), 2023 WVLS Organizational Chart (Exhibit 19b), 2023 WVLS Acronyms and Glossary (Exhibit 19c) and 2023 WVLS Budget (Exhibit 19d). **Sepnafski** led discussion of the listed exhibits.

**CONCERNS, COMMENTS AND ANNOUNCEMENTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES:** Topics included in a round robin discussion included library card registration practices, first amendment audits, Read Across America programs, library staff recruitment, local library privacy policies, and school/public library cooperation.

**REQUEST FOR FUTURE AGENDA ITEMS:** none noted other than Director evaluation discussion and WVLS Audit.

WVLS Library Advisory Committee meeting – Wednesday, April 12

WVLS Board of Trustees meeting – Saturday, May 20

**ADJOURNMENT: Grunseth/Ackerman motion to adjourn. All aye. Motion carried.** The meeting was adjourned at noon.

Respectfully submitted, Kris Adams Wendt, Meeting Recorder

