



TO: Board of Trustees, WISCONSIN VALLEY LIBRARY SERVICE
FROM: Marla Sepnanski, Director

CALL TO MEETING

The bi-monthly meeting of the WVLS Board of Trustees will be held on Saturday, **September 16, 2023 at 9:30 a.m.** in the WVLS Office, 300 N. First Street, Wausau.

AGENDA:

1. Call to order
2. Roll call
3. Consent agenda items:
 - ...adoption of agenda order
 - ...minutes of August 19, 2023 meeting (*exhibit 1*)
4. Financial reports and current bills (*exhibits 2-7*); discussion and possible action
5. January-August 2023 Treasurer's Report (*exhibit 8*)
6. 2024 Health Insurance (*exhibit 9*)
7. 2024 WVLS Plan - *draft* (*exhibit 10*)
8. 2024 WVLS Budget – *draft* (*exhibit 11*)
9. 2025 WVLS Technology Planning Guide – *draft* (*exhibit 12*)
10. 2023 - 2024 LSTA Grants
 - ...Improved Discovery Solutions Grant: Collaborative Cataloging – Preapplication (*exhibit 13*)
 - ...Improved Discovery Solutions Grant: Collaborative Cataloging – Memorandum of Understanding (*exhibit 13a*)
11. Memorandum of Understanding: LEAN WI Technology Support Consultant (*exhibit 14*)
12. Reports:
 - ... Resource Library (*exhibit 15*)
 - ... WVLS Director (*exhibit 16*)
 - ... NWLS/WVLS Joint ILS Consortium Exploration (*exhibit 17*)
 - ... COLAND (*exhibit 18*)
 - ... V-Cat Council (*exhibit 19*)
 - ... Library Advisory Committee (*exhibit 20*)
 - ... 2023 ALA Conference Report
12. Concerns, comments and announcements from area library personnel and trustees
13. Request for future agenda items
14. Calendar
 - ...Wisconsin Library Association Fall Conference, Middleton – Tuesday, October 24 – Friday, October 27, 2023
 - ...WVLS Board of Trustees meeting – Saturday, November 18, 2023
15. Adjournment

PLEASE NOTE:

- **Trustees who are unable to attend are asked to call 715/261-7250 by 3:00 p.m., Friday, September 15th.**
- The proceedings of the meeting will be taped.
- Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the WVLS office at 715/261-7250.

WISCONSIN VALLEY LIBRARY SERVICE
Board of Trustees Meeting
 August 19, 2023
 Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is September 16, 2023.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present.

Present

Tom Bobrofsky, President
 Mike Otten, Treasurer
 Sonja Ackerman, member
 Jim Backus, member
 Carol Bartlein, member*
 Eileen Grunseth, member
 Louise Olszewski, member
 Kay Palmer, member*
 Diane Peterson, member*
 Judy Peterson, member
 Petra Pietrzak, member
 Kari Sweeney, member*

Others Present

Marla Sepnafski, WVLS Director
 Erica Brewster, WVLS staff*
 Susie Hafemeister, WVLS staff
 Kristie Hauer, WVLS staff
 Jamie Matczak, WVLS staff
 Rachel Metzler, WVLS staff*
 Brenda Walenton, WVLS
 Kris Adams Wendt, WVLS staff
 Katie Zimmermann, WVLS staff
 Judy Bobrofsky, guest

*denotes remote attendance

Excused

Jessica Bennett, member
 Pat Pechura, Vice-President

Vacant

Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

Bobrofsky introduced two recent additions to the WVLS staff, Data and Technology Services Consultant **Erica Brewster** and Public Library Services Consultant **Kristie Hauer** which provided an opportunity for them to tell the Board more about themselves.

CONSENT AGENDA APPROVAL

Bobrofsky noted that action items have been moved to the top of the agenda ahead of reports. **Olszewski/Ackerman motion to approve the agenda as amended. All aye. Motion carried.**

APPROVAL OF MINUTES (Exhibit 1)

J. Peterson/Grunseth motion to approve minutes from the May 20, 2023 WVLS Board meeting. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-7)

Olszewski/ Pietrzak motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2024 V-CAT BUDGET – draft (Exhibit 8)

Zimmermann reported that the 2024 V-Cat budget draft presented at the May 20 Board meeting was approved by the V-Cat Council at its June 1 meeting.

Otten/Ackerman motion for final approval to the 2024 V-Cat Budget as presented. All aye. Motion carried.

2024 MCPL/WVLS RESOURCE LIBRARY AGREEMENT – draft (Exhibit 9)

Feasibility Report and shared an associated [15-minute video presentation](#). Project documents are posted to the [NICE website](#).

COLAND (Exhibit 17): **Otten** has been reappointed to a full term as a public member of the Council for Libraries and Network Development (COLAND). He shared the July 14 agenda, May 12 minutes and highlights from the most recent COLAND meetings.

V-CAT Council (Exhibit 18): Highlights of the June 1 V-Cat Council meeting were covered by **Zimmermann** during the Director's Report.

2022 WVLS Statistics Booklet (Exhibit 19): Paper copies of the revised format [2022 WVLS Statistics Booklet](#) were distributed.

2023 ALA Conference Report (Exhibit 20): **Matczak** shared the report from WVLS scholarship recipients **Annette Miller** and **Leah Giordano** who attended the 2023 ALA Annual Conference and Exhibition in Chicago on June 22-27. Giordano is the Director of the Marathon Co. Public Library and Miller is the Tomahawk Public Library Children's Librarian.

CONCERNS, COMMENTS AND ANNOUNCEMENTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES: Printed copies of the Kerber Rose 2022 audit report were distributed to Board members. Future copies will be digital copies. Topics shared in the round robin discussion included technology anecdotes, AED defibrillator acquisition and training at Withee Public Library, and library service presentations by Clark County librarians and members of the Clark County Library Board to the Clark County Board of Supervisors.

REQUEST FOR FUTURE AGENDA ITEMS: Final approval of the 2024 WVLS System Plan and Budget, and discussion on attendance at the Wisconsin Library Association Fall Conference in Middleton.

Calendar

Wisconsin Trustee Training Week: Monday - Friday, August 21 – 25, 2023

WVLS Board of Trustees meeting: Saturday, September 16, 2023

ADJOURNMENT: Grunseth/Ackerman motion to adjourn. All aye. Motion carried. The meeting was adjourned at 12:05 PM.

Respectfully submitted, Kris Adams Wendt, Meeting Recorder